



Maritime Academy of Asia and the Pacific KAMAYA POINT

Associated Marine Officers' and Seamen's Union of the Philippines – PTGWO - ITF
Kamaya Point, Brgy. Alas-asin, Mariveles, Bataan

MAAP EXTERNAL RELATIONS OFFICE MANUAL

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MESSAGE FROM MAAP PRESIDENT



The Maritime Academy of Asia and the Pacific (MAAP) remains unwavering in its pursuit of excellence in maritime education and training in the Asia Pacific and beyond. With its dedicated staff, state-of-the-art facilities, and technological advancements, the Academy has sustained its operations against countless challenges over the years.

MAAP is an intellectually vibrant institution where students have ready access to some of the most dedicated and dynamic scholars and the most inspiring teachers. MAAP is known for its collegial, energetic, student-centered culture and community involvement. The Academy has been recognized for its programs on instruction, student services, research, extension services, and leadership in various capacities. It has attracted local and international visitors from varied sectors and disciplines. MAAP's flexibility and experiential learning programs have prepared its students to meet the demands and challenges of the global maritime community today and in the future.

With its commitment to excellence, the External Relations Office plays a critical role in MAAP's ability to meet its vision of being an "*Academy of choice for outstanding students, faculty, and staff from Asia, Europe, USA, and the world.*" The ERO works with various external stakeholders, which benefits MAAP and its community. The External Relations Director is accountable to the President for funded projects and developing and implementing plans that proactively link the Academy with its relevant stakeholders within and outside the maritime community. As a vital MAAP senior leadership team member, she plays a strategic role in raising the Academy's profile locally and internationally and enabling it to foster relationships and attract resources needed to attain its goals. The External Relations Office primarily plans and coordinates to help position MAAP as a progressive and dynamic institution in the broader community.

I commend the MAAP External Relations Office for the relentless efforts, scholarly insights, and expertise allotted in coming up with this **MAAP ERO Manual**. The hard work and dedication that went into formulating, documenting, and producing this manual is not just a positive start, but a testament to the Academy's unwavering commitment to its educational and training mission. It is an inspiration to all of us, showing that with dedication and expertise, we can meet the demands of the 21st century and beyond. Congratulations and my commendations to the MAAP External Relations Office!

VADM EDUARDO MA R SANTOS, AFP (RET)
MAAP President



FOREWORD FROM THE ERO DIRECTOR

Given the decentralized development structure at MAAP, which has a direct line to the office of the President, the ERO can work independently and collaborate with external stakeholders to maximize the Academy's visibility, presence, impact, excellence rank, and various funded collaborative projects. MAAP's commitment to its civil engagement agenda requires creative and collaborative work across institutional portfolios. The ERO's perspective and expertise are integral to MAAP's plans and achievements in this crucial area. Communicating about and marketing MAAP to the national and international communities of interest is a priority as the Academy continues to build its local and international reputation and increases its international linkages. This MAAP External Relations Office Manual has been a value-added output of its quality management system. This manual had and will continue to serve as a blueprint that documents and guides all concerned for sustainability. This manual covers various details about MAAP directives, ERO vision, mission, objectives, philosophy and history, responsibility and authority of personnel, external relations programs/projects/activities, policies and guidelines, linkages and project partners, forms, and other relevant information for sustainable development. The guidelines and procedures to initiate, promote, support, develop, explore, review, monitor, and evaluate external relations programs, projects, and activities strengthen strategic communications to individuals and groups, locally and internationally, over the coming years.

With this MAAP ERO Manual, we are more focused on creating and implementing operational and sustainable development plans for the office that correspond with the directions in the MAAP Voyage Plan. There is an even greater need for External Relations' involvement and support across MAAP in the current challenging environment. Reviewing ERO in the context of MAAP priorities (as identified in the MAAP Strategic Voyage Plan) and aligning services is significant to ensure that ERO and institutional goals can be realistically and sustainably achieved.

The MAAP President, VAdm Eduardo Ma R Santos, AFP (Ret), sits as the Maritime League (ML) Chair/President, Nautical Institute (NI) Philippine branch President, Institute of Marine Engineering, Science and Technology (IMarEST) Philippine branch President, Royal Institute of Maritime Management (RIMM) President, Global Maritime Education and Training (GlobalMET) Vice Chairman, International Association of Maritime Universities (IAMU) regional member, and other key positions in various organizations. With his roles and in line with the MAAP vision, mission, objectives, and directives, networking with key partners worldwide is crucial for the Academy to be indeed globally competitive in terms of presence, impact, openness, sustainability and excellence in research, instruction, and extension services.

Angelica M. Baylon
ANGELICA M BAYLON, PhD

MAAP External Relations Director

Nautical Institute (NI) and IMarEST Philippine Secretary



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The MAAP External Relations Office Manual

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3.2 MAAP Vision

The Maritime Academy of Asia and the Pacific envisions itself as a leading institution of excellence in the maritime education and training in the Asia-Pacific region and beyond

3.3 MAAP Mission

The Maritime Academy of Asia and the Pacific provides quality education and training to learners for the development of competent graduates who shall possess the character, knowledge, and skills necessary for the successful pursuit of a maritime career.

3.4 MAAP Quality Policy and Quality Management Principles

We at MAAP commit to manage a maritime education and training environment that satisfies its clientele's and stakeholders' requirements and achieves greater efficiency by continual quality management improvement.

MAAP adheres to quality management principles such as customer focus, leadership, engagement of people, process approach, improvement, evidence-based approach to decision-making, and relationship management.

3.5 MAAP Educational Philosophy

Education is the development of the total individual all throughout his life's journey. Education through student-centered approach and development of thirst for knowledge; student development system thru leadership training and independence of thought, discipline, and sense of responsibility, and; state-of-the-art equipment and competent teachers ensure confidence and competence aboard ship.

3.6 MAAP Core Values

MAAP advocates **Integrity, Self-discipline, Excellence and Family** as its core values embedded in its systems and operations, from top management to the departments/divisions. Integrity, self-discipline, and excellence, with a sense of family-orientedness, unity and camaraderie, are relevant as individuals and as an institution for the Academy to carry out its mission and goals and attain its vision.

3.7 ERO Mission

ERO plans, facilitates, monitors, and evaluates MAAP External Linkages and Networks relevant to enhancing the quality of its programs/ projects and activities in collaboration with reputable external partners for sustainable development.



3.8 ERO Primary Objectives

The External Relations Office (ERO) is committed to supporting the vision, mission, and objectives of MAAP, particularly by enhancing national and international partnerships. ERO strives to uphold MAAP's reputation as a distinguished institution for higher maritime education, with satisfied stakeholders, accreditation from local and international bodies, successful funded projects, and recognition through various awards and grants.

The External Relations Office actively cultivates relationships with relevant contacts such as maritime education and training officials, faculty members, facilitators, government officials, and other maritime stakeholders. This is done to maintain the Academy's reputation and to explore potential future maritime partnerships and opportunities, contributing to the accomplishment of sustainable development goals.

3.9 Rationale of the External Relations Office

In January 2014, MAAP established the External Relations Office (ERO) as part of its organizational development. The ERO establishment is anchored on the belief that initiating and maintaining a close tie-up with the community, maritime industry, and universities here and abroad will improve the Academy's maritime education and training capacity and competitiveness.

MAAP's commitment to its mission of global competitiveness is unwavering. Networking with key partners worldwide is crucial for us to achieve this. While we are well-equipped with state-of-the-art facilities and a qualified workforce, we recognize the importance of being connected with other reputable institutions. This connection allows us to improve our educational offerings by sharing and learning from the best practices, technology, and developments of other relevant organizations.

With the fast-paced technological development and innovations, building and nurturing stable linkages and community partnerships became more challenging. Educational institutions had to build up their technological capabilities – the information technology infrastructure and the digital skills of their people. They have to rethink how the educational system operates while considering limitations due to health protocols. These challenges, even with the COVID-19 situation, have paved the way for developing strong connections between the schools and parents, creative initiatives to overcome limitations, active collaboration and sharing of experiences, and other opportunities that enhance school system operations and teaching-learning strategies and modalities.

Coming out of the COVID-19 pandemic, ERO maintained its goals and objectives relevant to making a worthwhile connection with reputable maritime and non-



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maritime institutions, thus managing opportunities to gain and share best practices for the continual improvement of the Academy. The Office conducted a SWOT analysis, revised its risk and opportunity management plans, and developed targets and strategic measures to realize its long-term and short-term action plans despite the situation.

3.10 ERO Guiding Philosophy

External activities at MAAP are carried out in collaboration with external partners or linkages and follow the current trends for innovative development. External activities and expansion of external contacts are essential in creating an effective quality management system to meet excellent education standards. To enter the educational, international market and arena, MAAP carries out the following tasks:

1. Development of cooperation with external organizations and educational establishments which are either maritime or non-maritime;
2. Implementation of external educational, extension, and research projects/programs for sustainable development;
3. Organization of external international visits, internships, business trips, and conduct of international seminars, conferences, and other events in partnership with external entities;
4. Signing of MOUs and MOAs, with ceremony done either virtually or face-to-face;
5. Hosting of local or international conferences, seminar-workshops and symposia online or offline;
6. Submission of MAAP entries for awards/recognition; and
7. Preparation of project proposals for funding.

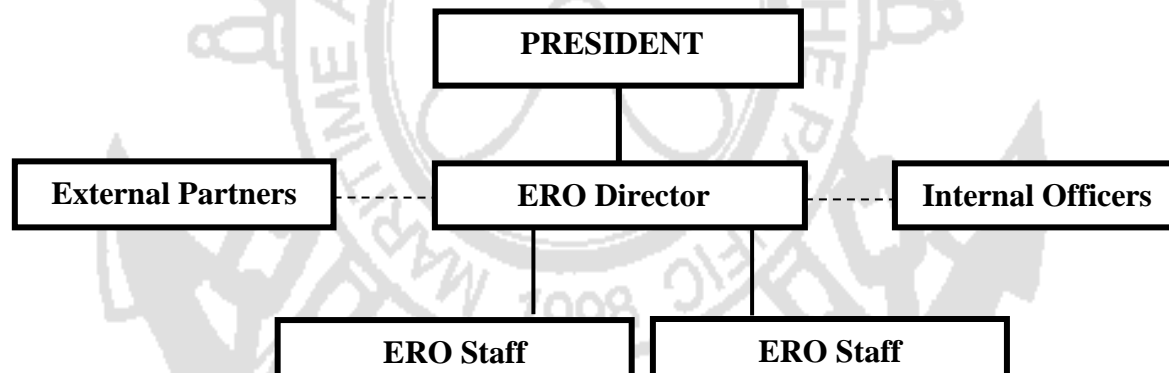


4.1 The Organizational Setting

Under the Office of the President, the External Relations Office (ERO) provides mechanisms to engage MAAP in various undertakings in the local and international community to strengthen the Academy's mission, vision, and objectives in maritime education and training. ERO serves as the primary channel of the Academy in accepting and scouting reputable partners such as higher education institutions, maritime and training institutions, maritime industry organizations, and offices here and abroad.

The External Relations Director reports directly to the MAAP President, ensuring regular and prompt correspondence, meetings, coordination, and contacts with external organizations. Generally tasked to determine and formulate policies and plans; direct or advise, control, and coordinate the general functioning of the organization externally within the guidelines set up by the MAAP President, who is answerable for the operations undertaken and the accomplishments obtained.

The external relations organizational chart is as follows:



4.2 Duties and Responsibilities of the External Relations Director

Job description:

1. Determines and formulates policies at MAAP as regards **external** affairs
2. Establishes cooperation and linkages with **external** METIs, HEIs, and other agencies for mutual support and partnerships on academic developments, research, extension services, among others
3. Handles **external** communications with respect to external projects, programs, or activities
4. Promotes and maintains a healthy relationship with **external** partners or linkages thru cooperation agreements (MOA or MOU)
5. Supports external colleagues in services and external agencies to match MAAP priorities and propose initiatives to appropriate sources of international finance; manage a range of global partnership and networks



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6. Provides support to **ongoing external** projects of external partners as and when required or requested, carrying out consultancy, research, and analysis as the need arises with external impact
7. Creates strategic **external** partnerships, including reliable partnerships to access international and other sources of funding
8. Drafts applications, proposals, negotiating projects for **external** funding
9. Conducts funded projects or activities in partnership with **external** agencies
10. Captures **external** best practices to inform service delivery at MAAP
11. Maintains a strategic overview of **external** relations
12. Reviews operations and results of the organization **external** affairs and report to MAAP President
13. Documents MAAP accomplishments and best practices that involve **external** entities for publications
14. Gains recognition for any field of excellence from **reputable external** agencies
15. Represents the organization in dealing with **external** bodies
16. Promotes accomplishment of sustainable development goals (SDGs) through the office's operations or processes.
17. Other functions as may be assigned by MAAP President relevant to **external** relations and linkages

Competency/Skills Requirements:

- Excellent management, coordination, and organizational skills
- Effective people management and motivational skills
- Ability to multi-task at various effort levels simultaneously
- Critical thinking/problem-solving skills
- Strong initiative, integrity, and good judgment
- Leadership and presentation skills
- Excellent communication skills, including high level of diplomacy
- Able to work flexible hours
- Ability to travel
- Work flexibly across the team

4.3 Duties and Responsibilities of the External Relations Staff

Job description:

1. Assists the External Relations Director in determining and formulating policies at MAAP as regards external affairs
2. Assists the External Relations Director in establishing cooperation and linkages with **external** METIs, HEIs, and other agencies for mutual support and partnerships on academic developments, research, extension services, among others
3. Assists the External Relations Director in providing support to ongoing external projects of external partners as and when required or requested, as far as research and statistics are concerned.



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4. Assists the External Relations Director in drafting letters, applications, and proposals to negotiate projects for external funding
5. Assists the External Relations Director in conducting funded projects or activities in partnership with external agencies in terms of documentation, research, and statistics.
6. Assists the External Relations Director in disseminating external best practices at MAAP as well as changes in office policies
7. Assists the External Relations Director in documenting MAAP accomplishments and best practices that involve external entities for publications
8. Assists the External Relations Director in preparing the Annual External Relations Office Quality Plan, including Risk Management Plan, Voyage Plan, and other relevant plans.
9. Prepares the evaluation of the Annual External Relations Office Quality Plan, Voyage Plan, and other relevant plans.
10. Participates in the substantive planning, preparation, implementation, monitoring, and follow-up of a wide range of departmental projects/programs, including MOA/MOU Signing activities.
11. Prepares memoranda, letters, and other communications for the Department Head and disseminates to all concerned.
12. Does clerical as well as encoding, filing, recording, and safekeeping of all documents and records.
13. Handles incoming and outgoing (internal and external) communications.
14. Acts as office receptionist for those who desire to inquire on minor office policies.
15. Takes minutes of the meeting as the need requires
16. Implements the Quality Standards System at his/her level.
17. Promotes accomplishment of sustainable development goals (SDGs) at his/her level.
18. Performs other functions as may be assigned by External Relations Director relevant to external relations and linkages.

Competency/Skills Requirements:

- Excellent project management and organizational skills
- Excellent coordination skills
- Ability to multi-task at various effort levels simultaneously
- Ability to prepare, monitor, and evaluate ERO Plans
- Critical thinking/problem-solving skills
- Excellent written and oral communication skills
- Excellent documentation skills
- Very good understanding of documents and records control
- Very good understanding of Office operations and directions
- Strong initiative, integrity, and good judgment



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MAAP, through the External Relations Office (ERO), searches and explores areas of cooperation and linkages with local and foreign institutions. The MAAP External Relations Programs are geared building strong relationships with other institutions on higher education, more particularly on maritime higher education institutions (MHEIs), with the maritime industry, with the government, and the community where MAAP is situated.

5.1 MAAP External Relations Thrust

MAAP External Relations Office's Thrusts involves establishing strong networks and linking with national and international institutes to:

- increase the visibility of MAAP in the larger community;
- facilitate technology transfer, sharing, and dissemination of vital educational and research developments between among the respective partners;
- share knowledge, skill, expertise, experiences, and equipment/facilities for the improvement of educational effectiveness and efficiency; and
- forge co-financial links or funding of relevant projects/programs;

Areas for linkages and networking:

5.1.1 Linkaging/Networking for Instruction. This area involves academic collaboration with local and foreign universities in training and education exchange programs and project-oriented technical cooperation. This area also involves faculty exchange programs, student exchange programs, scholarships, training and mentoring programs with other universities/colleges, and membership in academic networks and professional organizations.

5.1.2 Linkaging/Networking for Research. This area refers to MAAP partnership with other institutions with respect to research and development projects that are of mutual interest to them. This linkage area may include the conduct of joint research and development projects, exchange of publications, and review of papers or scholarly works for publications in refereed journals based on the field of expertise. This area also involves membership in research fora, consortia, and networks with other institutions.

5.1.3 Linkaging/Networking for Extension. This area refers to programs/activities initiated by MAAP with partner agencies for the welfare and development of the community. This thrust may also include joint development of educational programs such as but not limited to joint conferences, seminars, and distance-education programs of mutual interest to MAAP in its partner institution. Linkaging for Extension also involves joint training activities with local, international, GOs, and NGOs to solve community problems and memberships in forums, consortia, and organizations that foster community development.



5.2 MAAP External Relations Programs

MAAP External Relations Office initiates, plans, monitors, and evaluates programs relevant to the promotion of its vision, mission, and objectives encompassing its three-fold function of Instruction, Research, and Extension in the national and international community for sustainability.

5.2.1 Training, Education, and Cultural Exchange Program

- Site visit of authorized officials to become acquainted with the host institution's programs and operation and expand areas of cooperation.
- Conduct of training experience, short courses, degree courses, and graduate courses in maritime leading to the award of a certificate of accomplishment
- Conduct of conferences, capability training, seminars, or workshops
- Faculty, staff, and student exchange
- Exchange of cultural programs
- Curriculum exchange
- Facilities and Equipment Sharing
- Scholarship for Faculty and Students
- Other relevant programs

5.2.2 Project-Oriented Technical Cooperation

- Technical Assistance Program (training and mentoring)
- Conduct of joint research and development projects that are of mutual interest.
- Review of papers or scholarly works for publications in refereed journals based on the field of expertise.
- Joint educational activities, including research activities and joint academic publications in areas of interests of MAAP and its partner agency.
- Technology Transfer (Extension Program)

5.2.3 Affiliation in Reputable Maritime Organizations/Institutions

MAAP external relation programs include membership in reputable maritime organizations/institutions in the national and international arena.

5.2.3.1 National Linkages

National linkages and partnerships are fostered because:

- The more impressive the network is the more opportunities for synergism and collaborative projects.
- Sharing of knowledge, technology, and resources becomes much more effective with strong linkages.
- Petty differences are set aside, and cooperation is encouraged for the advance of the Philippine maritime industry.



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- Development of relevant projects for the community to enhance the living conditions of the Filipino people.

5.2.3.2 International Linkages

- International linkages can provide contacts, learning opportunities, intelligence, research and background information that can benefit expansion of knowledge and competence in the maritime field, most especially the maritime education and training sector.
- International linkages can provide models for good practices and programs that can be duplicated at MAAP. The concepts for international linkages are similar to those of local and national but on a larger scale and can provide excellent benefits in terms of:
 - Access to current international training and knowledge about the world maritime industry, its trends and developments,
 - Opportunities for participation in international events which lead to academic alliances and networks,
 - Opportunities for identifying suitable partners in academic, research and extension developments, and
 - Opportunities for academic and research funding.

5.2.4 Preparation of Funded Projects

MAAP, through the External Relations Office, actively scouts opportunities where MAAP projects can be funded by funding agencies such as the National Research Council of the Philippines (NRCP), the Commission on Higher Education (CHED), Asia Pacific Economic Cooperation for Seafarers Excellence (APEC-SEN), and the International Association of Maritime Universities (IAMU). This search is carried out through close relationships with external linkages and various media such as internet searches and active participation in professional sites like LinkedIn. ERO grabs every opportunity to submit research projects for funding, keeping in mind that this will help MAAP in terms of the development/output of the project at a low or no cost. Though this task is quite demanding, it becomes easy with the support of top management in endorsing project proposals for funding by agencies that finance research.

MAAP, through ERO, has been a recipient of two (2) funded NRCP research projects (2012 and 2014), one (1) commissioned research by APEC SEN in 2023 and one (1) research grant 2024-2025 by the Commission on Higher Education (CHED). Also, MAAP partners with external foreign agencies in conducting relevant projects/activities such as the 2004-2006 MAAP EU-ASEAN project on maritime education and training (MET) in partnership with Seafarers International Research Centre (SIRC) and other prestigious maritime schools in Europe and Asia, 20204-2025 Women in Maritime: Aiming for a Gender-Equitable Future Workforce project with Australian Maritime College.



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MAAP's partnerships are diverse and inclusive, spanning across different continents and cultures. These collaborations include the 2023-2024 Visibility in Maritime (VILSMAR) project with the University of Tasmania, the 2015-2016 Gender Equality and Cultural Awareness in the Maritime Education and Training (GECAMET) project with Constanta Maritime University (Romania), and the 2018-2020 Sustainable Development in Maritime Education and Training (SDiMET) project with World Maritime University (Sweden).

5.2.5 Submission of Entries for Awards

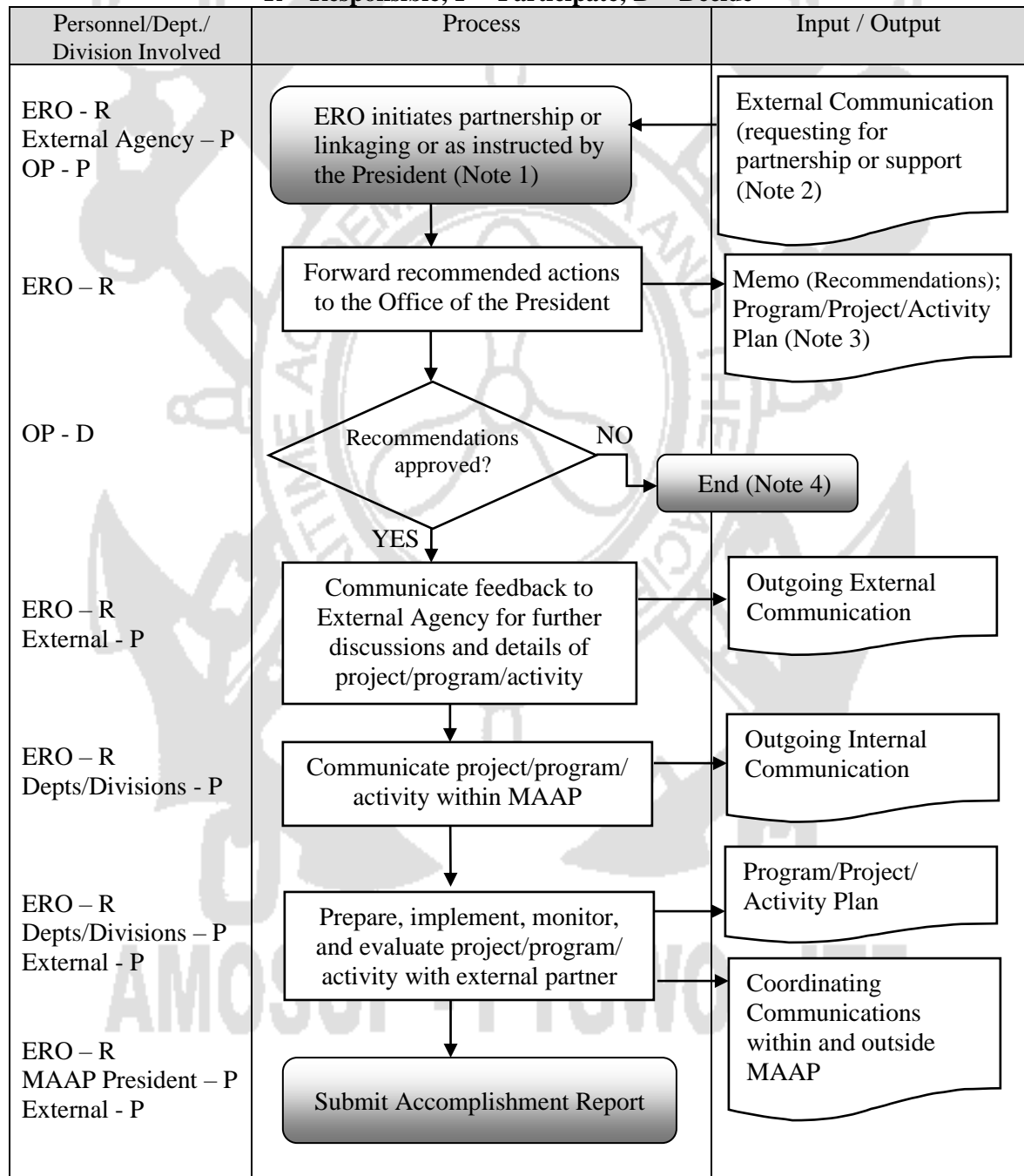
ERO actively search for opportunities to join contests on research, extension service or other competitions where MAAP can be recognized. These may be competitions sponsored or spearheaded by the Commission on Higher Education (CHED), Philippine Association of Commission on Audit (PACUCOA), Maritime Industry Authority (MARINA), other government and non-government agencies, or international organizations such as the International Maritime Engineering, Science and Technology (IMarEST).



6.1 General ERO Process Flow

This section covers the basic processes handled by ERO in support for the top management's directives on MAAP's mandates on Instruction, Research, and Extension.

R = Responsible; P = Participate; D = Decide





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Notes:

1. ERO initiates partnership or linking with other institutions based on initial dealings or engagements with these agencies and/or requests for collaboration or support from them. Partnerships are sealed by signing memorandum of agreement (MOA)/memorandum of understanding (MOU) and/or done through other means of written communications. The Office also seeks feedback from other concerned departments/divisions as the situation requires.
2. External communications are done using available information technology such as email, call, text, or video call/conferencing. Snail mails are rarely used but can be utilized as well.
3. **Programs/projects/activities include signing of MOU/MOA, joint project proposal development and implementation, and other collaborative endeavors.** Documentation of ERO programs/projects/activities is digitalized and communicated to all concerned departments/divisions using email and/or Messenger chatting.
4. ERO communicates with External Agency (ies), assuring of MAAP support in other activities aligned with the Academy's thrust, possibly in the future.

6.2 Guidelines in Selecting Linkages/Partners

Selecting partners may include, but not limited to, the following characteristics/conditions:

1. Common visions, missions, or goals - The potential partner supports capability development of the Academy. It should also uphold globalization goals and/or international quality standards in its operation and practice.
2. Good reputation or credibility – The potential partner is free from litigation and/or disgraceful controversy. Other partners can also attest to this potential partner's capability and commitment to partnership.
3. Compatible management teams - The personal rapport between the key decision makers or officials involved in the partnership nurtures better relationship and accomplishment of planned programs, projects, and/or activities.
4. Trust and Commitment to partnership – The potential partner is willing to enter into a written memorandum of agreement/understanding to seal partnership.
5. Complementary Strategies – The potential partner has the expertise/skills and/or facilities/resources needed by the Academy for its continual development.
6. Support for maritime internationalization – The potential partner promotes academic standards and innovations in teaching, research and faculty development.
7. Commitment to sustainability / sustainable development goals (SDGs)
8. Provision of opportunity for linking/partnership on instruction/academic, research, and extension.

6.3 Implementing Guidelines for Written Linkages

Linkages are relationships and interactions fostered between and among organizations thru formal or informal contracts and agreements that promote the easy flow of information, ideas, and integration to achieve shared or common goals. Institutions

bond together to share and complement resources and facilitate faster and better completion of relevant programs/projects.

In support of cooperative activities/projects/programs, MAAP continuously initiates linkages and networking with partner institutions thru formal and informal agreements. Formal agreements include memorandum of agreement (MOA), memorandum of understanding (MOU), and contract duly signed by MAAP authorized representatives and partners. Informal agreements do not necessarily involve MOA, MOU, or contract but are well communicated among parties concerned.

6.3.1 Responsibilities and Authorities in Local and International Linkages

Agreements include linkages with local and international maritime and non-maritime institutions, Shipping or Manning Companies, and government or Non-Government Units. These are facilitated by concerned departments such as the External Relations Office for various linkages with maritime institutions and organizations; MAAP AMOSUP Seamen's Training Center for seafarer training; Department of Shipboard Training (DST) for Shipboard Training of midshipmen and women; Management Instructional and Information Technology (MIITD) and/or MAAP Simulator Center (MSC) for various technical matters regarding laboratories and simulators; and Department of Midshipmen Affairs (DMA) for student programs/projects, Center for Advanced Maritime Studies (CAMS) for post-graduate studies, and others. All these are institutionally authorized by the President.

Also, MAAP encourages its officers, faculty members, and non-teaching staff to pursue contact or affiliation with colleagues at other universities, industries, and organizations, local and international, exploring opportunities for personal and professional as well as institutional growth. Institutional authorization is not required for direct collegial relationships among officers/managers, faculty members, and/or students with other institutions or organizations.

6.3.2 Establishing A Linkage by the External Relations Office (ERO)

The Assistant Vice Presidents, Department Heads, Division Heads, and faculty members may initiate communications with their prospective partners here and abroad and may come to a preliminary understanding. The initial step to the discussions for preliminary and final agreement must be done in consultation with the Office of the President. Lateral coordination is conducted with concerned departments/divisions as possible agreements may affect their operations upon implementing agreed projects/activities.

The basic criterion for engaging in linkages is having common interest and objectives. It necessary that the vision, mission and objectives of MAAP and its counterpart are discussed before sealing an agreement.

6.3.3 Components of a Written Agreement

MAAP commitments written in formal agreements should be carefully studied before the signing of such agreement. The Academy initiates linkage agreements for envisioned and relevant programs/projects/activities beneficial both to MAAP and its partner. Such agreements include Memorandum of Understanding/Agreement, an agreement or joint statement that affirms the intention of the cooperating institutions to develop collaborative activities/programs/projects related to Instruction, Research and Extension. An MOU/MOA does not make commitments to specific activities.

Each formal memorandum of agreement or understanding must contain statement or statements outlining ways in which this MOA or MOU contributes to the mission, vision and objectives of MAAP especially in terms of Instruction, Research and/or Extension. Agreements may include any of the following programs/projects:

- Maritime Education and Training Programs
- Student Exchange Programs
- Study and Cultural Tour Programs
- Joint Socio-Cultural Projects
- Joint Environmental Projects
- Joint Community Extension Projects
- Faculty Exchange Programs
- Joint Research Projects
- Exchange of Publications Programs
- Technical Assistance Projects
- Shipboard Training Programs
- Others

All proposed national and international agreements must incorporate statements on the following:

1. clearly stated purpose of the agreement;
2. brief description of the Academy and its partner(s);
3. designated responsible officials from all party (ies);
4. programs/projects/activities that would be pursued as appropriate;
5. mutual benefits, responsibilities and obligations of all parties; and
6. review and termination of agreement which states the beginning date of the agreement, the intervals at which the agreement will be evaluated, how it can be changed, and how it can be terminated/or when it will end.

The signatories are the highest administrative officers, i.e., the MAAP President and the comparable official in the partner institution, and the officials at each institution responsible for maintaining the agreement.



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Two original copies of each agreement must be produced and signed by all concerned parties. All signatories sign each page of the agreement. Each institution should have one original copy. All written agreements are in English, but a version on the national language of a partner institution from Abroad may also be signed by both parties.

6.3.4 Format of Written Agreements

In many cases, partner institutions have preferred draft documents or Pro-forma. Any format is applicable as long as the written document precisely incorporated the statements presented in Section 6.3.3 above.

6.3.5 Procedure for Signing of Written Agreements (MOA/MOU/Contract)

Entering into a written agreement through a Memorandum of Agreement (MOA) or a Memorandum of Understanding (MOU) needs careful consideration for a successful and meaningful partnership.

To ensure the selection of a partner/linkage that will support and enhance MAAP's vision and mission, ERO, through the External Relations Director, evaluates its prospective partner/linkage representing a higher education institution, agency, or organization, government or private. This evaluation uses the ERO form – F-007 External Relations/Linkages Selection Checklist (see Appendix). MAAP aims to partner with institutions with a shared vision, missions, and goals, good reputation or credibility, compatible management teams, trust and commitment to partnership, complementary strategies, support for maritime internationalization, commitment to sustainability, and provision of opportunity for linkage/partnership on instruction/academic, research, and extension.

ERO's evaluation, with attached documents such as a profile of the prospective partner, communications, and other relevant documented information, is then submitted to the MAAP President for consideration. If approved, a draft MOA/MOU is prepared in collaboration with the counterpart official of the prospective partner. Once approved by the President, the schedule for formal signing is communicated to the concerned individuals in MAAP and the prospective partner.

As the situation permits, MOAs, MOUs, or contracts are formally signed at MAAP, the partner's institution, or other agreed venue. In cases where the Academy hosts the signing ceremony, various concerned departments/divisions are involved, as reflected in Section 6.4 below.

If formal MOA/MOU/Contract face-to-face signing is not possible, other creative means of communication may be employed to seal the agreement between partners. Courier services may be necessary to facilitate the signing of documents.

6.4 Hosting of MOA/MOU Signing/Conferences/Meetings/Seminars/Workshop

Hosting MOA, MOU or contract signing, conferences, meetings, and/or seminar workshops are usually discussed during the Executive Committee Meeting for planning, coordination, and dissemination of information. If the activity is on MOA, MOU, or contract signing, the overall program coordinator or officer in charge coordinates with the partner institution/organization regarding the final draft of the agreement to be signed. Departments/divisions are involved in these activities when called for by the situation.

6.4.1 In cases where the External Relations Office (ERO) is the office primarily involved in external activities, the External Relations Director is designated as the program coordinator or officer in command who coordinates and oversees the preparation and implementation of plans. ERO will then:

- Serve as the contact person who will coordinate with the visitors regarding their travel plans to MAAP, including their mode of transportation (by land or by sea) and expected time of arrival;
- Be designated as a guide and be with the visitors for the entire duration of the visit;
- Prepare the program of activities;
- Ensure that the finalized MOA is printed in at least two (2) copies (if applicable);
- Prepare the sign pens, table names, and MOA for the ceremony (if applicable);
- Coordinate with the assigned master of ceremony for a well-organized sequencing of the program;
- Prepare the certificate of attendance of the visitors (especially for government officials); and
- Prepare accomplishment or post-activity report.

6.4.2 Office of the President

- Prepare tokens/brochures for the visitors
- The President or his representative welcomes the guests

6.4.3 The following departments/divisions are usually involved, as applicable:

6.4.3.1 The Administration Department, thru the Assistant Vice President for Administration, prepares a letter of instruction (LOI) for the necessary administrative and operational preparations in order to ensure the success of each activity.



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6.4.3.2 Accommodation and Lodging Office (ALO)

- Provide guest house for the guest officials as coordinated to them by the officer in command.

6.4.3.3 Food Service Division (FSD)

- Provide snacks and meals during the course of stay of the guests. In many cases, the guests are treated out for dinner in nearby restaurants in Mariveles or in Balanga, Bataan.
- FSD may be also requested to prepare special meal for dinner parties.

6.4.3.4 Preventive Maintenance and General Services (PMGS)

- Prepare the identified venue at the Main Campus, West Campus, or the CAMS building for the activity
- Prepare backdrop, of which the words to be written are provided by the department/division in charge of the activity
- Set up venue for the activity
- Ensure that the PA System is of optimum quality performance
- In-charge for the visual presentation for the briefing of the President
- Provide transportation service within and outside MAAP when necessary.

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6.4.3.5 Department of Midshipmen Affairs (DMA)

- In-charge of welcoming the guest
- Responsible for the welcome note at Gate 1 and at the West Campus
- Provide side boys honor
- Provide leis/medallions for the guests

6.4.3.6 Department of Academics

- Representatives are part of welcoming party
- Provide available faculty/staff/students attend the activity.
- Provide available faculty members as tour guides during the tour MAAP facilities

6.4.3.7 MAAP Simulator Center (MSC)

- Ensure that the simulators are set up during the tour of facilities by the visitors

6.4.3.8 Management Information and Instructional Technology Department (MIITD)

- Provide souvenir photos for each of the visitors each
- Ensure that all the activities are well-photo documented by MIITD personnel or by members of the MAAP Productions Club.



6.5 Guidelines in Preparing Project Proposal For Funding

6.5.1 Developing a Project Proposal

6.5.1.1 ERO shall prepare project proposals relevant to the thrust of MAAP in terms of Instruction, Research, and Extension Services.

6.5.1.2 In preparing a project proposal, ERO is guided by the following principles:

- A proposal should be well-prepared, thoughtfully planned, and concisely packaged.
- ERO as proponent should be familiar with all of the relevant program criteria related to the theme/topic for funding of the funding agency. The Office should remember that the basic requirements, application forms, information, and procedures vary with the Funding agency.
- A proposal should reflect that the applicant has chosen an innovative approach to the problem/issue being addressed by the proposal.
- A proposal should have reasonable objectives and a detailed plan to achieve them.
- The proponent should assure the funder that the applicant is capable of success.
- A proposal should explain how the project will advance the funder's mission.
- A proposal has four (4) basic areas: concept, project/activity, organizational capacity, and budget. In terms of concept, funders want to know that a project fits with the overall direction or mission of MAAP and that it addresses a compelling issue. Project/activity involves details such as the goals and objectives, intended results, how intervention or methods will be implemented, people involved, timeline, and monitoring and evaluation. With respect to the organizational capacity, funding agencies are interested in pieces of evidence that MAAP has adequate capacity to implement proposed activity and that their grant will be utilized efficiently. For budget, funders verify if the budget corresponds with the expected outputs or outcomes. (Sera & Beaudry, 2007)



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6.5.2 Identification of a Funding Resource

6.5.2.1 MAAP, through the External Relations Office, identifies funding agencies through its linkages and networks such as research organizations, unions, partners, and others (e.g., NRCP, IAMU, CHED).

6.5.2.2 Once a potential funding agency is identified, ERO researches about this agency and try to get information on the following aspects:

- Who can apply for funding?
- What type of funding is available?
- What projects are most likely funded?
- What information are required in the application for funding?
- What are criteria are used to evaluate proposals?
- What is the duration of project that is funded?
- How much funding is available?
- What is the coverage of the budget?
- How should the application be submitted?
- What is the review process and how are applicants informed about decisions on funding?
- Can rejected proposals be resubmitted?
- Others

6.5.2.3 For more information, ERO Director usually contacts that agency via email or telephone to ask for details, suggestions, criticisms, and advice about the proposed project.

6.5.3 Endorsement/Approval of MAAP President

ERO ensures that all the proposals submitted for external funding are endorsed and approved by the MAAP President.

6.6 Guidelines in Submitting Entries for Awards

6.6.1 Similar to the preparation of the project proposal, ERO shall submit entries for contests and ensure that the criteria for judging are addressed in the documentary evidence submitted.

6.6.2 In cases where the contest learned is not within the ERO capacity, the information is passed to the concerned department/division for perusal.

6.6.3 ERO ensures that entries for contests submitted by this office are endorsed and approved by the MAAP President.



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MAAP, through the External Relations Office (ERO), endeavors to establish linkages and networks with reputable maritime and non-maritime institutions, government and non-government organizations, here and abroad.

MAAP is affiliated with national maritime organizations such as the Philippine Association of Maritime Institutions (PAMI) and the Philippine Association of Maritime Training Centers, Inc. (PAMTCI). Also, the Academy links with maritime and training education institutions (METIs) and non-maritime educational institutions for collaboration in terms of instruction, research, and extension services. MAAP also has excellent relations with the local and national government and private institutions or companies, especially with respect to extension service or corporate social responsibility beneficial to the community.

Internationally, MAAP has been affiliated with prestigious organizations and institutions in the maritime world. These linkages have inspired the Academy to continually improve its systems and operations and be at par with its international counterparts. MAAP has also established ties with international non-maritime organizations and institutions, especially for research and development purposes.

The list of MAAP linkages and networks is presented in Appendix 2 of this manual.



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IX. Acknowledgements

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The External Relations Office (ERO) gratefully acknowledges everyone who has been instrumental in accomplishing this External Relations Office Manual.

Specifically, ERO appreciates Engr. Felix M. Oca, the Vice President, for encouraging the office to produce its manual documenting its processes and procedures.

Also, ERO thanks Mr. Michael Amon, Quality Management Representative, for serving as the reviewer for this manual and providing valuable comments and suggestions for its improvement.

Most importantly, ERO acknowledges the management of VADM Eduardo Ma R Santos, AFP (Ret.), who has supported all ERO endeavors toward attaining its mission and vision.

Above all, ERO is heartily grateful to the Lord Almighty for His constant guidance and wisdom in accomplishing this manual and giving us diligence, wisdom and happiness to do all our jobs well. To Him be the highest glory and honor!



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10.1 F-001 External Relations Activity Evaluation Form

F-001
Issue 0 Rev. 5
June 18, 2024



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EXTERNAL RELATIONS OFFICE**
Associated Marine Officers' and Seamen's Union of the Philippines – PTGWO - ITF
Kamaya Point, Brgy. Alas-asin, Mariveles, Bataan

ERO PROGRAM/PROJECT/ACTIVITY EVALUATION FORM (VIRTUAL EVENTS)

ACTIVITY: _____ DATE: _____

Please answer the following questions based on your personal viewpoint on virtual or onsite events/activities. Your answers are confidential and will be used as basis for improvement and in making future programs/projects more responsive to clientele's needs.

On a Rating Scale of 1 to 5 with "5" as the highest and "1" as the lowest, how do you rate this program/project in terms of the following? Please check appropriate column. If an evaluation area is not required or not applicable for the program/project, please check the column on "Not Applicable (N/A)".

EVALUATION AREA	Very Poor (1)	Poor (2)	Neutral (3)	Good (4)	Very Good (5)	N/A
1. Attainment of event/activity goals						
2. Clarity of meeting protocols						
3. Relevance of the event/activity						
4. Timeliness in implementing schedules						
5. Ease in joining (accessibility)						
6. Ease in navigating the event (virtual platform)						
7. Speaker(s)						
8. Quality of topic(s) covered						
9. Scope of topic(s) covered						
10. Opportunity for giving feedback						
11. Handling technical issues/troubleshooting						

Sustainable Development Goals (SDGs) addressed by the activity/event (please check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> 1. No poverty | <input type="checkbox"/> 10. Reduced inequalities |
| <input type="checkbox"/> 2. Zero hunger | <input type="checkbox"/> 11. Sustainable cities and communities |
| <input type="checkbox"/> 3. Good health and wellbeing | <input type="checkbox"/> 12. Responsible consumption and production |
| <input type="checkbox"/> 4. Quality education | <input type="checkbox"/> 13. Climate action |
| <input type="checkbox"/> 5. Gender equality | <input type="checkbox"/> 14. Life below water |
| <input type="checkbox"/> 6. Clean water and sanitation | <input type="checkbox"/> 15. Life on land |
| <input type="checkbox"/> 7. Affordable and clean energy | <input type="checkbox"/> 16. Peace and justice strong institutions |
| <input type="checkbox"/> 8. Decent work and economic growth | <input type="checkbox"/> 17. Partnerships for the goals |
| <input type="checkbox"/> 9. Industry, innovation and infrastructure | |

Other evaluation questions:

12. What topics would you like to see covered in future events/activities?	
13. What aspect of the events/activities do you like best?	
14. What are some aspects we can improve upon for succeeding events/activities?	

Thank you!



10.2 F-002 External Relations Activity Report Form

F-002

Issue 0, Rev. 4
June 05, 2024



MARITIME ACADEMY OF ASIA AND THE PACIFIC – KAMAYA POINT

EXTERNAL RELATIONS OFFICE

Associated Marine Officers' and Seamen's Union of the Philippines – PTGWO - ITF
Kamaya Point, Brgy. Alas-asin, Mariveles, Bataan

EXTERNAL RELATIONS ACTIVITY REPORT FORM

1. ABOUT THE ACTIVITY/EVENT:

Title of Activity/Event:

Venue:

Date:

2. DETAILS

External Relations Thrusts: Linkages in support for:

☐ Instruction ☐ Research ☐ Extension Service

☐ Other Matters: _____

Budget/Expenditures:

3. HIGHLIGHTS OF THE ACTIVITY/EVENT

4. Sustainable Development Goals (SDGs) addressed (select all that apply):

- | | |
|---|--|
| <input type="checkbox"/> 1. No poverty | <input type="checkbox"/> 10. Reduced inequalities |
| <input type="checkbox"/> 2. Zero hunger | <input type="checkbox"/> 11. Sustainable cities and communities |
| <input type="checkbox"/> 3. Good health and wellbeing | <input type="checkbox"/> 12. Responsible consumption & production |
| <input type="checkbox"/> 4. Quality education | <input type="checkbox"/> 13. Climate action |
| <input type="checkbox"/> 5. Gender equality | <input type="checkbox"/> 14. Life below water |
| <input type="checkbox"/> 6. Clean water and sanitation | <input type="checkbox"/> 15. Life on land |
| <input type="checkbox"/> 7. Affordable and clean energy | <input type="checkbox"/> 16. Peace and justice strong institutions |
| <input type="checkbox"/> 8. Decent work and economic growth | <input type="checkbox"/> 17. Partnerships for the goals |
| <input type="checkbox"/> 9. Industry, innovation and infrastructure | |

5. IMPRESSION/OBSERVATIONS

6. EVALUATION OF ACTIVITY

Success Indicators	Measure	Remarks
Level of satisfaction (5-point Likert scale):		
Level of commitment and support:		
Ease of coordination with partner:		
Benefits derived from partnership:		
Outcome(s):		



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7. RECOMMENDATION(S)

--

8. RISKS ENCOUNTERED

--

9. OPPORTUNITIES ENCOUNTERED

--

10. LIST OF CONTACTS (with photocopy of business cards)

--

11. PEOPLE/DEPARTMENT INVOLVED

--

12. PHOTO DOCUMENTATION

--

Prepared by:

Reviewed by:

Noted by:



10.3 F-005 External Relations Evaluation Form (Meetings/Benchmarking/Observation Program/Project of External Partners at MAAP)

F-005
Issue 0 Rev. 3
June 18, 2024



**MARITIME ACADEMY OF ASIA AND THE PACIFIC – KAMAYA POINT
EXTERNAL RELATIONS OFFICE**

Associated Marine Officers' and Seamen's Union of the Philippines – PTGWO - ITF
Kamaya Point, Brgy. Alas-asin, Mariveles, Bataan

EXTERNAL RELATIONS EVALUATION FORM (Meeting/Benchmarking/Observation Program/Project of External Partners at MAAP)

ACTIVITY: _____ **DATE:** _____

Please answer the following questions based on your personal viewpoint. Your answers are confidential and will be used as basis for improvement and in making future programs/projects more responsive to clientele's needs. Kindly check appropriate column and provide comments of satisfaction or suggestions for improvement.

EVALUATION AREA	Very Poor (1)	Poor (2)	Neutral (3)	Good (4)	Very Good (5)	N/A	COMMENT
1. The objectives of the benchmarking/ observation program are achieved.							
2. The program is consistent with the needs and priorities of the target participants.							
3. Program is acceptable/ beneficial to the target participants.							
4. The program is well-planned and implemented as scheduled.							
5. I am satisfied with the following administrative aspects:							
5.1 Schedule of Activities							
5.2 Food							
5.3 Venue of activities							
5.4 Duration							
5.5 Facilities							
5.6 Accommodation/Lodging							
5.7 Transportation services							
6. I am satisfied with the activities provided in terms of the following: [Note that the items here are based on approved program]							
6.1							
6.2							
6.3							
7. Other areas included in the program [Note that the items here are based on approved program]							
7.1							
7.2							
7.3							
8. General Assessment; I am satisfied with the implementation of the program.							



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What do you like best in your stay at MAAP?

What should have been better done to make your stay at MAAP more fruitful and enjoyable?

Other Remarks/Comments/Suggestions

What UN Sustainable Development Goal (SDG)(s) is/are addressed by the activity/linkage conducted with MAAP? (Please select all SDGs that are applicable)

- | | |
|---|---|
| <input type="checkbox"/> 1. No poverty | <input type="checkbox"/> 10. Reduced inequalities |
| <input type="checkbox"/> 2. Zero hunger | <input type="checkbox"/> 11. Sustainable cities and communities |
| <input type="checkbox"/> 3. Good health and wellbeing | <input type="checkbox"/> 12. Responsible consumption and production |
| <input type="checkbox"/> 4. Quality education | <input type="checkbox"/> 13. Climate action |
| <input type="checkbox"/> 5. Gender equality | <input type="checkbox"/> 14. Life below water |
| <input type="checkbox"/> 6. Clean water and sanitation | <input type="checkbox"/> 15. Life on land |
| <input type="checkbox"/> 7. Affordable and clean energy | <input type="checkbox"/> 16. Peace and justice strong institutions |
| <input type="checkbox"/> 8. Decent work and economic growth | <input type="checkbox"/> 17. Partnerships for the goals |
| <input type="checkbox"/> 9. Industry, innovation and infrastructure | |

Please indicate your profile:

Name of Institution : _____

(Please check)

Position : ___ Faculty ___ Staff ___ Student

Department : ___ Deck ___ Engine ___ Others, please specify: _____

Thank you very much!



10.4 F-006 External Relations/Linkages Evaluation Report Form

F-006
Issue 0 Rev. 4
June 18, 2024



MARITIME ACADEMY OF ASIA AND THE PACIFIC – KAMAYA POINT
EXTERNAL RELATIONS OFFICE
Associated Marine Officers' and Seamen's Union of the Philippines – PTGWO - ITF
Kamaya Point, Brgy. Alas-asin, Mariveles, Bataan

EXTERNAL RELATIONS/LINKAGES EVALUATION REPORT FORM

Note: This form is used to evaluate external relations/linkages from time to time, at least one (1) year after MOA/MOU signing.

Date of evaluation: _____ Period covered: _____

1. ABOUT THE EXTERNAL PARTNER:

Name of Partner (s):		Date start of Membership/ MOA/MOU Signing:
		End: _____
Nature of Linkage:		
<input type="checkbox"/> Institutional Membership/Affiliation <input type="checkbox"/> Membership of Faculty/Staff <input type="checkbox"/> Inter-Institutional Partnership <input type="checkbox"/> Others, please specify: _____		
Scope of Linkage: Coverage		No. of Partners
<input type="checkbox"/> Local <input type="checkbox"/> International		<input type="checkbox"/> <input type="checkbox"/>
Terms of Agreement:		

2. DETAILS OF LINKAGE/COOPERATION

Objectives:	
External Relations Thrusts: Linkages in support for:	
<input type="checkbox"/> Instruction <input type="checkbox"/> Research <input type="checkbox"/> Extension Service <input type="checkbox"/> Other Matters: _____	
UN SDGs addressed by the Linkages (Please check all applicable SDGs):	
<input type="checkbox"/> 1. No poverty <input type="checkbox"/> 2. Zero hunger <input type="checkbox"/> 3. Good health and wellbeing <input type="checkbox"/> 4. Quality education <input type="checkbox"/> 5. Gender equality <input type="checkbox"/> 6. Clean water and sanitation <input type="checkbox"/> 7. Affordable and clean energy <input type="checkbox"/> 8. Decent work and economic growth <input type="checkbox"/> 9. Industry, innovation and infrastructure	<input type="checkbox"/> 10. Reduced inequalities <input type="checkbox"/> 11. Sustainable cities and communities <input type="checkbox"/> 12. Responsible consumption and production <input type="checkbox"/> 13. Climate action <input type="checkbox"/> 14. Life below water <input type="checkbox"/> 15. Life on land <input type="checkbox"/> 16. Peace and justice strong institutions <input type="checkbox"/> 17. Partnerships for the goals
Budget/Expenditures:	

3. EVALUATION OF LINKAGES

Success Indicators	Measure	Remarks
No. of joint activities conducted:		
Level of satisfaction to overall partnership (5-point likert scale):		
Level of commitment and support to common goals and objectives:		



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Success Indicators	Measure	Remarks
Ease of coordination with partner:		
Benefits derived from partnership:		
Outcomes:		

4. RECOMMENDATION(S)

5. RISKS ENCOUNTERED

6. OPPORTUNITIES ENCOUNTERED

7. LIST OF CONTACTS

8. PEOPLE/DEPARTMENT INVOLVED

9. ON-GOING PROJECTS/PROGRAMS/ACTIVITIES

10. FUTURE PLANS

11. PHOTO DOCUMENTATION

Prepared by:

Checked and verified by:



10.4 F-007 External Relations/Linkages Selection Checklist

F-007
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June 18, 2024



MARITIME ACADEMY OF ASIA AND THE PACIFIC – KAMAYA POINT

EXTERNAL RELATIONS OFFICE

Associated Marine Officers' and Seamen's Union of the Philippines – PTGWO - ITF
Kamaya Point, Brgy. Alas-asin, Mariveles, Bataan

EXTERNAL RELATIONS/LINKAGES SELECTION CHECKLIST

Date: _____

1. ABOUT THE EXTERNAL PARTNER:

Nature of Linkage:

- ☐ Institutional Membership/Affiliation
☐ Membership of Faculty/Staff
☐ Inter-Institutional Partnership
☐ Others, please specify: _____

Scope of Linkage: Coverage

- ☐ Local
☐ International

No. of Partners

- ☐
☐

Name of Partner (s):

Target Date start of
Membership/
MOA/MOU Signing:

End: _____

2. SELECTION CRITERIA

Please indicate if the guidelines are exhibited by the prospective/proposed partner.

Guidelines	YES	NO	Remarks
1. Common visions, missions, or goals - The potential partner supports the capability development of the Academy. It should also uphold globalization goals and/or international quality standards in its operation and practice.			
2. Good reputation or credibility - The potential partner is free from litigation and/or disgraceful controversy. Other partners can also attest to this potential partner's capability and commitment to partnership.			
3. Compatible management teams - The personal rapport between the key decision-makers or officials involved in the partnership nurtures better relationships and accomplishes planned programs, projects, and/or activities.			
4. Trust and Commitment to partnership - The potential partner is willing to enter into a written memorandum of agreement/understanding to seal the partnership.			



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Guidelines	YES	NO	Remarks
5. Complementary Strategies – The potential partner has the expertise/skills and/or facilities/resources needed by the Academy for its continual development.			
6. Support for maritime internationalization – The potential partner promotes academic standards and innovations in teaching, research, and faculty development.			
7. Provides opportunity for linkaging/partnership on instruction/academic, research, and extension.			
8. Commitment to sustainability / sustainable development goals (SDGs)			

Possible SDG(s) that can be addressed by the linkage (select all that apply):

- | | |
|---|---|
| <input type="checkbox"/> 1. No poverty | <input type="checkbox"/> 10. Reduced inequalities |
| <input type="checkbox"/> 2. Zero hunger | <input type="checkbox"/> 11. Sustainable cities and communities |
| <input type="checkbox"/> 3. Good health and wellbeing | <input type="checkbox"/> 12. Responsible consumption and production |
| <input type="checkbox"/> 4. Quality education | <input type="checkbox"/> 13. Climate action |
| <input type="checkbox"/> 5. Gender equality | <input type="checkbox"/> 14. Life below water |
| <input type="checkbox"/> 6. Clean water and sanitation | <input type="checkbox"/> 15. Life on land |
| <input type="checkbox"/> 7. Affordable and clean energy | <input type="checkbox"/> 16. Peace and justice strong institutions |
| <input type="checkbox"/> 8. Decent work and economic growth | <input type="checkbox"/> 17. Partnerships for the goals |
| <input type="checkbox"/> 9. Industry, innovation and infrastructure | |

Overall Assessment:

Attachments:

- 1.
- 2.
- 3.

Prepared by:

Dr. Angelica M. Baylon
ERO Director

Approved By:

VADM Eduardo Ma R. Santos, AFP (Ret)
MAAP President



National Linkages and Networks

1.1 Organizations Affiliated With (maritime and non-maritime)

NAME	DESCRIPTION	INVOLVEMENT/ PARTNERSHIP/ REMARKS
1. Philippine Association of Maritime Institutions (PAMI)	PAMI, in general, has been existing with purposes to promote and support all legitimate aspirations of institutions and schools involved in maritime education.	<i>(Maritime Education and Training)</i> MAAP, along with other maritime higher education institutions (MHEIs), has been an active member of PAMI. The Academy supports PAMI activities and programs over the years.
2. Philippine Association of Maritime Training Centers, Inc. (PAMTCI)	PAMTCI is a recognized maritime organization composed of maritime training centers in Philippines. PAMTCI represents these institutions in various fora, conferences or meetings in the maritime industry.	<i>(Maritime Education and Training)</i> MAAP, through the AMOSUP Seaman's Training Center (ASTC), has been actively involved in the PAMTCI. This is through the MAAP AVP for Training.
3. Philippine Association of Extension Program Implementors (PAEPI)	PAEPI, Inc., a registered member of the Securities and Exchange Commission (SEC) since 2009, is an organization of professionals whose mission is to bring the extension to the level of discipline and as a profession. PAEPI aims to elevate extensions to a level of discipline vital to the effective individual and social transformation and build and upgrade the capabilities and professionalism of extension program implementers. PAEPI envisions itself as a critical player in the people empowerment for sustainable development through various programs and projects. PAEPI programs and projects include capability building in extension, research, consultancy, special projects, publications, and institutional linkages. Capability building in Extension involves annual conventions, seminars in partnership with HEIs. Moreover, PAEPI conducts relevant and responsive researches in partnership with other research and educational institutions, and funding agencies. This organization also has consultancy to strengthen the	<i>(Extension Services)</i> MAAP is an active member of PAEPI since 2004. MAAP has conducted various regional and national training workshops on research, extension services, and human rights education in collaboration with PAEPI. MAAP led PAEPI in 2009 to 2014 through Dr. Angelica Baylon, former Director of Research and Extension Services and currently the External Relations Director. Currently, MAAP is still an active member, with the ERO Director as PAEPI Chairman Emeritus and the MAAP President as PAEPI Honorary Adviser.



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NAME	DESCRIPTION	INVOLVEMENT/ PARTNERSHIP/ REMARKS
	extension programs of partner institutions. PAEPI also develop, conduct, and evaluate community projects aligned with its vision, mission, goals, and objectives; publish newsletters, souvenir programs, monographs, handbooks, pamphlets, and other extension materials and; establishes partnerships and collaborative activities with institutions and agencies for attaining its vision, mission, goals, and objectives. (www.paepi-global.org)	
4. National Research Council of the Philippines (NRCP)	<p>- NRCP, under the Department of Science and Technology (DOST), commits to promote and support basic and problem-oriented researches in the fields of science and humanities. It also identifies and provides solutions to national issues and problems and generates new knowledge in preparation for the future.</p> <p>- Under ACT 4120, NRCP promotes and supports basic research for the continuing improvement of the research capability of an individual or group scientists; fosters linkages with local and international scientific organizations for the enhancement of cooperation in the development and sharing of scientific information; provides advice on problems and issues of national interest, and promotes scientific and technological culture to all sectors of society. (www.nrmp.gov.ph)</p>	<p>(Research and Development) MAAP became actively involved with NRCP starting 2009 with the membership of Dr. Angelica Baylon, then Research and Extension Service Director, and now the External Relations Director in this prestigious council. Dr. Baylon is an active member and Cluster Chair for International Studies under NRCP Division 1.</p> <p>MAAP became a recipient of two (2) research grants from NRCP; in 2012 and 2014. NRCP awarded MAAP President VADM Santos with the honorary membership in February 2015 for his meritorious services and support for NRCP research and extension programs.</p> <p>MAAP, through the ERO, has submitted research proposals for possible funding.</p>
5. Philippine Association of Research Managers (PHILARM)	Founded on 09 September 1989, PhilARM is a private, non-stock, non-profit organization dedicated to promoting and enhancing the role of research managers in improving and sustaining productivity in research. It comprises various State Colleges and Universities, government agencies (DA, DOST, DENR, and attached agencies),	<p>(Research and Development) MAAP is a lifetime member of the Philippine Association of Research Managers (PhilARM) since April 8, 2010. MAAP was able to attend PhilARM Conventions which serves as venue for research presentation of best practices and dissemination of</p>



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NAME	DESCRIPTION	INVOLVEMENT/ PARTNERSHIP/ REMARKS
	Local Government Units, private agencies, non-government organizations, and international institutions from neighboring ASEAN countries. The Secretariat is located at the Philippine Council for Agriculture, Aquatic and Natural Resources, Research and Development (PCAARRD), Los Baños, Laguna (http://philarm.webs.com)	the PHILARM Journal.
6. Philippine Association of Institutions for Research (PAIR)	PAIR is a scientific and professional body of about 80 higher education institutions in the Philippines on oath to advance quality multidisciplinary research and its dissemination in collaboration with the CHED. PAIR is an affiliate organization of the Association of Institutional Research (AIR), United States of America. It is a member of IAMURE Multidisciplinary Research, Philippine Society for Quality, Inc. (PSQ), and CrossRef, USA. PAIR operates to provide member institutions with mechanisms that train researchers and publish peer-reviewed scientific journals that meet international standards accessible online and print, archived, indexed, and cross-referenced for utilization by end-users globally. As ISO certified, PAIR has implemented a Quality Management System following ISO 9001:2008 by the AJA Registrar's, Inc., based in the United Kingdom. (http://philair.ph/)	(Research and Development) MAAP was able to participate in various PAIR conferences and publish research in the PAIR refereed journal. The Academy, through Dr. Baylon, was able to garner awards on Research Leadership and Advocacy.
7. Bataan Coastal Care Foundation, Inc. (BCCFI)	BCCFI is a non-government organization that aims to act as a catalyst and provide counterpart funding for the Bataan Integrated Coastal Management Program (BICMP). This NGO intends to build better coastal governance, explore ways for dynamic and sustainable public-private partnerships in environmental management, increase awareness, and promote community participation in coastal resources management. Specifically, it aims to:	(Extension Services) MAAP is the only BCCF member from the Academe. MAAP President has been a BCCF Board of Director (BOD) for several years. MAAP as member of the BCCFI is PEMSEA's institutional partner for the Bataan Coastal Land and Sea-Use Zoning Plan.



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NAME	DESCRIPTION	INVOLVEMENT/ PARTNERSHIP/ REMARKS
	<p>(1) pursue the development and implementation of a framework in resolving multiple marine and coastal use conflicts;</p> <p>(2) explore ways and means for dynamic and long-term cooperation between the public and private sectors;</p> <p>(3) increase awareness among the various stakeholders of Bataan regarding the value of coastal and marine resources and the importance of their role in sustainable development, and;</p> <p>(4) enable the BICMP to become a catalyst in rehabilitating Manila Bay through the Manila Bay Environmental Management Project.</p>	

1.2 Government Agencies

NAME	DESCRIPTION	INVOLVEMENT/ PARTNERSHIP/REMARKS
1. Commission of Human Rights-Region III (CHR-ROIII)	<p>Commission on Human Rights (CHR) envision having a Philippine Society where the human development of every person is fully realized under a government that has the political will and sustained commitment to the observance of human rights standards, norms, and practices. As an independent national human rights institution, CHR seeks to carry out its constitutional mandates by protecting and promoting the human rights of all the people in the Philippines, Filipinos abroad, especially the underprivileged and disadvantaged sectors of society. The Commission also engages in sustained efforts with organizational integrity and competency in seeking justice, reorients the agents of the state along with human rights norms, advises the state on national policies and standards, catalyzes effective and credible partnership, and collaborates with national and international organizations.</p> <p>(www.chr.gov.ph)</p>	<p>(Extension Services)</p> <p>In 2007, Commission on Human Rights (CHR), under Hon Purificacion Valera-Quisumbing, launched MAAP as the National Center for Human Rights Education in the Maritime Education and Training. CHR, MAAP, and PAEPI (Philippine Association of Extension Program Implementors) have signed a memorandum of agreement to carry on collaborative projects on human rights education.</p>



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NAME	DESCRIPTION	INVOLVEMENT/ PARTNERSHIP/REMARKS
2. Department of Education (DepEd)	The Department of Education (DepEd) was established through Republic Act 9155, otherwise known as the Governance of Basic Education act of 2001. DepEd formulates, implements, and coordinates policies, plans, programs, and projects in formal and non-formal basic education. It supervises all elementary and secondary education institutions, including alternative learning systems, both public and private. It provides for the establishment and maintenance of a complete, adequate, and integrated system of basic education relevant to national development goals. (www.deped.gov.ph)	<i>(Maritime Education and Training)</i> In 2015, MAAP signed a MOA with DepEd with regards to senior maritime high school curriculum for the enhancement of maritime education and training in the country.
3. Commission on Higher Education (CHED)	CHED is the key leader of the Philippine Higher Education System, effectively working in partnership with other major higher education stakeholders in building the country's human capital and innovation capacity towards developing the Filipino Nation as a responsible member of the international community. Given the national government's commitment to transformational leadership and according to RA 7722, CHED (1) promotes relevant and quality higher education; (2) ensures that quality higher education is accessible to all who seek it particularly those who may not be able to afford it; (3) guarantees and protects academic freedom for continuing intellectual growth, advancement of learning and research, development of responsible and effective leadership, education of high-level professionals, and enrichment of historical and cultural heritage; and (4) commits to moral ascendancy that eradicates corrupt practices, institutionalizes transparency and accountability and encourages participatory governance in the Commission and the sub-sector. (www.ched.gov.ph)	<i>(Maritime Education and Training)</i> As an institution for higher learning, MAAP is under the Commission on Higher Education. CHED has been supported in various MAAP programs. Likewise, MAAP is supportive of CHED's programs and projects for the advancement of MET. Also, several MAAP officers are part of CHED's technical panel/committee on maritime education and training.



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NAME	DESCRIPTION	INVOLVEMENT/ PARTNERSHIP/REMARKS
4. Maritime Industry Authority (MARINA)	The MARINA, attached to the Department of Transportation and Communications (EO No. 546), envisions a premiere maritime administration in South East Asia propelling the Philippine maritime industry to global competitiveness. Its mission is to effectively administer an integrated and sustainable maritime industry. Under RA 10635, "An Act establishing the Maritime Industry Authority (MARINA) as the Single Maritime Administration responsible for the implementation and enforcement of the 1978 International Convention on Standards of Training, Certification and Watchkeeping for Seafarers, as amended, and International Agreements or Covenants related to that." (www.marina.gov.ph)	(Maritime Education and Training) MAAP is a partner of MARINA in various maritime education and training programs including activities on assessment, simulators, competency development, and others.
5. Department of Environment and Natural Resources (DENR)	The DENR is the primary agency responsible for the conservation, management, development, and proper use of the country's environment and natural resources. Its mission is to serve as the driving force in the pursuit of sustainable development, enabling stakeholders' participation in the protection, conservation, and management of the environment and natural resources for the present and future generations. (www.denr.gov.ph)	(Extension Services) DENR, just like the BFAR, assists MAAP in some its community service projects particularly on environmental concerns like Tree Planting activities.
6. Bureau of Fisheries and Aquatic Resources (BFAR) Region III	Under the Department of Agriculture, the BFAR is the government agency responsible for the development, improvement, management, and conservation of the country's fisheries and aquatic resources. BFAR is responsible for conserving, protecting, and sustaining the management of the country's fisheries and aquatic resources; alleviating poverty and providing supplementary livelihood among municipal fisherfolk; improving aquaculture productivity within ecological limit; utilizing the offshore and deep-sea resources optimally, and upgrading post-	(Extension Services) BFAR-Region III Chapter has been MAAP's partner in its Sitio Marina Artificial Reef Project in collaboration with TOTAL and LIQUIGAZ especially with regards to technical or environmental matters. This government agency also assists MAAP technically in the Bantay-Dagat Program, the proposed Mangrove Farm project and other environmental projects.



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NAME	DESCRIPTION	INVOLVEMENT/ PARTNERSHIP/REMARKS
	harvest technology. BFAR envisions having modernized fisheries that are technologically advanced and globally competitive. Its transformation is guided by sound management practices of resource sustainability, the principle of social justice, and strong private sector participation. (www.bfar.da.gov.ph)	
7. Bataan Provincial Government	The Bataan Provincial Government's mission is to provide excellent public service towards a better quality of life for all. Its vision is that, by 2020, Bataan province will be the preferred location for Eco-Industrial Investments, leading to the Highest Human Development Index in the Philippines. (www.bataan.gov.ph)	(Extension Services/ Sponsorship) MAAP's Extension Service Program, most especially on the environment, is aligned with the Bataan Provincial Government programs/projects. Hence, there has been complementation of resources in various extension service activities. The Provincial Government has been MAAP's partner in tree planting activities, coastal cleanup, and other environmental projects. Also, the Provincial Government has been generous in sponsoring MAAP in some of its conferences hosted, such as the AMFUF in 2011 and the GIS Conference and Training Series in 2012.
8. Municipal Government of Mariveles	Mariveles is a first-class municipality, located in the cove at the southernmost tip of the Bataan Peninsula, 165 kilometers from Manila. This municipality has an approximately 85,780 population spread among its 18 barangays with a population growth rate of 4.71% per annum. It has a young population and posted a high employment rate of 30% with more than 27,000 people working in the different industrial firms in the locality or into livelihood programs and entrepreneurship. Mariveles takes pride as the host of the very first economic zone in the country, the Bataan Economic Zone (formerly Bataan Export Processing Zone). (www.marivelesgovph.org)	(Extension Services) The local government is primarily concerned with developing an educated, secured and healthy community life in the locality. To this end, municipal authorities function to ensure health services, educational services, livelihood programs, peace, and order are in place for the benefit of the general public. Mariveles municipal authorities serve as a partner of GOs, NGOs, private institutions like MAAP in its community services projects for the welfare of the municipal residents, especially those less fortunate or



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NAME	DESCRIPTION	INVOLVEMENT/ PARTNERSHIP/REMARKS
		indigenous groups. MAAP links with the municipal government, especially in its extension programs on environmental concerns like the bantay-dagat program and Marina artificial reef project.
9. Barangay Alas-asin Officialdom	The Alas-asin Barangay Council is the local government unit in charge of the barangay where MAAP is located. This barangay is headed by the chairperson, with seven (7) councilors elected by the residents during local elections. The councilors are heads of different committees on the environment, education, health and social welfare, agriculture, and public works.	<p>(Extension Services)</p> <p>Alas-asin Barangay officialdom serves as MAAP's partner in various extension services endeavors. They assist MAAP in looking for suitable beneficiaries for different projects for the Alas-asin community. This officialdom also aids MAAP and its partners LIQUIGAZ and TOTAL in their Artificial Reef Project in terms of community organizing and leading the fisherfolks in protecting and managing the artificial reefs.</p> <p>MAAP and Barangay Alas-asin officialdom have signed a memorandum of agreement on February 24, 2014.</p>
10. Barangay Mt. View Officialdom	The Mt. View Barangay Council is the local government unit in charge of the barangay. This is headed by the chairperson with seven (7) councilors who are elected by the residents during local elections. The councilors are heads of different committees which include environment, education, health and social welfare, agriculture and public works.	<p>(Extension Services)</p> <p>Barangay Mt. View officialdom serves as MAAP's partner in various extension services endeavor. MAAP and Barangay Mt. View officialdom have signed a memorandum of agreement on February 24, 2014.</p>

1.3 Non-Maritime Educational Institutions

NAME	DESCRIPTION	INVOLVEMENT/ PARTNERSHIP/REMARKS
1. Systems Plus College Foundation	Systems Plus College Foundation (SPCF), a corporation organized and existing under and by the virtue of the laws of the Philippines, is a CHED-and PACUCOA-accredited higher education institution located at Balibago, Angeles City,	<p>(Research and Extension Services)</p> <p>SPCF and MAAP's partnership has been sealed with a signing of memorandum of understanding (MOU) on April 6, 2013. These</p>



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NAME	DESCRIPTION	INVOLVEMENT/ PARTNERSHIP/REMARKS
	Pampanga. Like MAAP, SPCF establishes and maintains a research environment that is conducive to an enlightened intellectual interaction through linking with public and private agencies/institutions.	institutions agreed to be partners in terms of exchange of research outputs and other pertinent materials and non-material resources.
2. Pamantasan ng Lungsod ng Pasig (PLP)	PLP is a duly recognized higher educational institution with postal address at Alcalde Jose St. Kapasigan, Pasig City, represented University President, Dr. Amihan April M. Alcazar. PLP is a CHED-accredited Higher Education Institution with 10 academic baccalaureate programs.	(Research and Extension Services) PLP and MAAP have signed an agreement for cooperation on December 12, 2013. PLP has been a partner of MAAP in various extension activities such as the PAEPI Conference in December 2014. MAAP has also been instrumental in helping PLP with its networking such membership in the TREEDC.
3. Bataan Peninsula State University (BPSU)	BPSU was established under Republic Act 9403, signed into law on March 22, 2007. BPSU is a state higher education institution in Bataan that seeks to contribute to national and regional development by providing excellent quality of services in instruction, research, production, and extension. This HEI envisions itself to be a university of excellence acknowledged in the country and the Asia-Pacific Region. (www.bpsu.edu.ph)	(Research and Extension Services) MAAP and BPSU have signed an MOU on August 9, 2012 for a project entitled: "Networking and Linking Expansion with Foreign schools for Programs Not Offered at MAAP but being offered by Academic Institutions in the Province of Bataan in support for its Vision as a University Town and other Supports as part of MAAP Research and Extension Services Program." BPSU has been a partner of MAAP in various extension service activities such as the GIS training series and conference project in 2012, Read Aloud Project with the Gig, and the Amazing Sampaguita Foundation, Inc. (GASFI), English Literacy for Korean partners, and others.
4. University of Asia and the Pacific (UAP)	The UA&P is a private, non-profit higher education institution offering some of the most outstanding academic programs in Asia. The UA&P offers programs on liberal education and professional specialization. The university facilitates an environment conducive to learning and	MAAP and UA&P signed a memorandum of understanding on March 10, 2014. In this agreement, both parties agreed to: 1. Provide opportunities for the exchange of professors in the fields of study which are offered



NAME	DESCRIPTION	INVOLVEMENT/ PARTNERSHIP/REMARKS
	<p>ensures having qualified and dedicated teachers, a superior faculty-to-student ratio, and well-maintained facilities.</p> <p>(www.uap.asia/)</p>	<p>by both institutions;</p> <ol style="list-style-type: none"> 2. Provide opportunities for academic personnel to participate in roundtable discussions, research seminars, workshops to be conducted in both institutions that are of mutual interest; 3. Provide opportunities to conduct collaborative research studies covering fields of study which are research interests for both academic institutions; and 4. Refer research grant donors for collaborative research to be undertaken by both institutions, which includes but not limited to submission of joint research project to funding agencies.
5. Bataan Christian School (BCS)	<p>Bataan Christian School, Inc. (BCS) is a basic educational institution located at Panilao, Pilar, Bataan. BCS endeavors to develop God-fearing, intelligent, humane, participative, and environment-friendly youth. It is guided by its major tenet of adhering to God and His Word. "The fear of God is the beginning of wisdom."</p> <p>(www.bcs.edu.ph)</p>	<p>(<i>Extension Services</i>)</p> <p>MAAP and BCS have signed a memorandum of agreement on January 6, 2014, for the improvement of the maritime senior high school curriculum. MAAP desires to establish a partnership with BCS to reach out to interested students who wish to pursue a rewarding career in the seafaring industry thru the possible utilization of MAAP facilities, manpower and expertise as part of the MAAP Extension Services Program.</p>
6. Colombo Plan Staff College (CPSC), Manila	<p>The CPSC- Manila is part of the Colombo Plan to assist the member countries in developing and enhancing their technician education systems. In January 1987, CPSC moved to Manila, Philippines, upon the invitation of the Philippine Government.</p> <p>https://www.cpsctech.org/</p>	<p>MAAP and CPSC signed an MOU to cooperate on exploring the potential for joint activities in education and training, identifying opportunities for various programs.</p>



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1.4 Private Institutions/Companies

NAME	DESCRIPTION	INVOLVEMENT/ PARTNERSHIP
1. Total (Philippines) Corporation	Total (Philippines) Corporation, incorporated in 1997, is a wholly owned subsidiary of Total. It is engaged in the importation, storage and distribution of fuels, oils, lubricants, and liquefied petroleum gas (LPG). The company has 180 employees and has invested over US\$80 million in various infrastructures which include oil depots in Bataan and Manila and an LPG filling plant in Taguig City. This company continues to strengthen its existing partnerships and further develop its business in the country. (www.totaloil.com.ph)	(Extension Services) Total Philippines has been MAAP's partner in the Bigay-Puso Project, gift-giving, and parties for indigent children of Sitio Marina every Christmas season, since 2002. Further, the partnership of Total and MAAP has been strengthened with the realization of the Sitio Marina Coral Reef Program, a collaboration of MAAP, Total, and Liquigaz. These three companies worked out more projects that spawned from this program for the benefit of the community. These projects include community organizing at Sitio Marina, Bantay-Dagat Program, construction of payaw, and others.
2. Liquigaz (Philippines) Corporation	Liquigaz is part of the Netherlands-based SHV Holdings. Operating through local brands, SHV traders in the United Kingdom, Ireland, France, Germany, Italy, The Netherlands, Luxembourg, Denmark, Spain, Hungary, Austria, Morocco, Turkey, Slovakia, Slovenia, Czech Republic, Brazil, Pakistan, India, China and now, in the Philippines. Liquigaz Philippines Corporation's corporate office is located at Ayala-Alabang, Muntinlupa City, Philippines. Liquigaz is operating in different parts of the country. It has a terminal in Marina, Mariveles, Bataan. (www.liquigaz.com)	(Extension Services) Like with Total, Liquigaz has been a partner of MAAP in some of its extension service projects like the Christmas Cheers for Indigent Children, Values Enhancement and Literacy Projects, Computer Literacy Program, and others. Famous in MAAP and Liquigaz is their joint project with Total on the Sitio Marina Artificial Reef Project launched in May 2007. For the success and sustainability of this project, these three companies are also working collaboratively with other relevant projects like community organizing, bantay-dagat, payaw, livelihood, and others.



2. International Linkages and Networks

2.1 Maritime Organizations

NAME	DESCRIPTION	INVOLVEMENT/ PARTNERSHIP/REMARKS
1. Asia Maritime and Fisheries Universities Forum (AMFUF)	<p>The Asia Maritime and Fisheries Universities Forum, or AMFUF, was founded on November 7, 2002, at the Korea Maritime University (KMU) in Busan. It was the first permanent private organization in Asia, joined by nine institutions, including KMU. This annual forum generally aims to promote the academic exchange among the Asian Maritime and Fisheries Education Institutes and to further foster international cooperation on the education and research for the maritime and fisheries experts. The annual forum is held in each member institution, alternately, for advertising this linkage and activities of the programs to the society all over Asian countries. This organization links MAAP with its members:</p> <ul style="list-style-type: none"> • AMET University, India • Burapha University (BU), Thailand • Institute of Marine Technology • Far Eastern State Technical Fisheries University (FESTFU), Russia • Korea Maritime and Ocean University (KMOU), formerly Korea Maritime University (KMU), South Korea • Kobe University Graduate School of Maritime Science (KU GSMS), Japan • Mokpo National Maritime University (MNMU), South Korea • Myanmar Maritime University (MMU), Myanmar • Myanmar Mercantile Marine College (MMC), Myanmar • National Taiwan Ocean University (NTOU), Taiwan • Philippine Merchant Marine Academy (PMMMA) • Shanghai Ocean University (SOU), China • Tokyo University of Marine Science and Technology (TUMSAT), Japan 	<p>In 2008, MAAP became a member of AMFUF with its participation in the 7th AMFUF hosted by Myanmar Maritime University. The 8th forum was hosted by Korea Maritime University and the 9th AMFUF by Burapha University, Thailand. MAAP hosted the 10th AMFUF in 2011 in Manila and its campus in Bataan.</p> <p>AMFUF Presidents, including MAAP's, have agreed to sign a memorandum of undertaking, which is renewed annually during the forum. They recognize many common interests in pursuing excellence in the maritime and fishery industry and seek mechanisms for strengthening linkages among AMFUF members.</p> <p>AMFUF members agreed to an annual forum, project-oriented technical cooperation, and training and education exchange program. Project-Oriented Technical Cooperation involves joint research and development projects and review of papers or scholarly works of faculty and students by technical experts of AMFUF member institutions. The Training and Education Exchange Programs cover joint training and education programs. It also includes training experience, short courses, degree courses, and graduate courses in the maritime and fisheries fields.</p>



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2. Nautical Institute Philippine Branch	<p>The Nautical Institute (NI), based in London, is an international representative body for maritime professionals involved in the control of sea-going ships that provides a wide range of services to enhance the professional standing and knowledge of its members. It primarily aims to promote the activities and increase its membership.</p> <p>The Nautical Institute is a major maritime publisher with over 200 titles to its credit. Many of these books have become industry standards and are acknowledged by the International Maritime Organisation (IMO). The hallmark of Institute publications is that they are 'Practical Guides' written by practitioners for practitioners.</p> <p>The branches, like the Philippine branch, provide a local professional focus, networking opportunities, technical and social meetings, seminars, and professional development assistance.</p> <p>(www.nautinst.org)</p>	<p>In 2014, MAAP President VADM Eduardo Ma R Santos, AFP (Ret), was requested by NI London to chair the Philippine Branch to revive Filipino membership and initiate projects and activities for the welfare and development of navigators traversing national and international waters. In this process, the External Relations Director, Dr. Angelica Baylon, served as the Philippine Development Contact Person and Branch Secretary to date. With VADM Santos' leadership, an NI exploratory meeting and election was held at the Manila Yacht Club on July 10, 2014. On November 28, 2014, the Philippine NI Branch conducted a command seminar, a first in the Philippines. This command conference serves as a venue to discuss best practices on navigational competence and other matters for the continuing professional development of navigators in the country.</p> <p>To date, MAAP is continuously leading the NI Philippine Branch to initiate projects/programs beneficial to the navigational competence of Filipino deck officers, ratings, and students. NI Philippine Branch was also registered as Nautical Institute PH Branch, Inc. on February 10, 2016. With MAAP's leadership, NI membership expansion and various activities for the competence of navigators are enhanced.</p>



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NAME	DESCRIPTION	INVOLVEMENT/ PARTNERSHIP/REMARKS
3. International Association of Marine Engineering (IMarEST)	<p>IMarEST, founded in 1889, is the international professional body and learned society for all marine professionals from over 100 countries. It is the first Institute to bring together marine engineers, scientists, and technologists into one international multi-disciplinary professional body. It is a registered charity and provides grades of membership for everyone, from those seeking to become Chartered or gain other Professional Recognition to those just starting in their careers or studying in education.</p> <p>The IMarEST is a respected authority in every maritime country. It is a Non-Governmental Organization with consultative status at the IMO, observer status at the Intergovernmental Oceanographic Commission and International Hydrographic Organization (IHO), observer status at the London Convention/London Protocol (LC/LP), and observer status with the Joint Group of Experts on the Scientific Aspects of Marine Environmental Protection (GESAMP).</p>	<p>IMarEST collaborates with the global marine community to promote the scientific development of marine engineering, science, and technology. It provides opportunities for the exchange of ideas and practices and upholding the status, standards, and knowledge of marine professionals worldwide.</p> <p>The IMarEST's international dimension is reinforced by its divisions and branches located across the globe. These branches provide local focus to activities, networks, conferences, meetings, and events and developing and maintaining links and partnerships with people and organizations in key regions in the maritime world. (www.imarest.org)</p> <p>In the Philippines, the local branch was established by MAAP through the leadership of its President VADM Eduardo Ma R Santos, AFP (Ret), on April 21, 2016, at the AMOSUP Convention Hall Intramuros, Manila.</p>
4. Global Maritime Education and Training Association (GlobalMET)	<p>GlobalMET started in December 2002 as the Association of Maritime Education and Training Institutions in the Asia Pacific or AMETIAP (Global) Ltd. It was named "Global Maritime Education and Training Association," with the working name "GlobalMET" and a new logo, in 2006. GlobalMET holds an NGO Consultancy Status at IMO.</p> <p>GlobalMET was established to support IMO's objective for 'safer ships and cleaner oceans' and recognize the vital</p>	<p>GlobalMET aims to provide a forum for the exchange of views among members; to foster, develop and maintain close cooperation between and among members on matters relating to maritime education and training, including maritime research and development and other matters of mutual and/or collective interest; to extend assistance consistent with its policies and capabilities to any member upon the latter's request; to formulate a common stand on issues of interest related to maritime education, training, research, and</p>



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	<p>role of maritime education and training in fulfilling the needs of expanding trade and economic growth. GlobalMET members promote greater safety at sea and protection of the marine environment. (www.globalmet.org)</p>	<p>development; to improve, or assist in improving, the services provided by members through the efficient and economical utilization of resources; to represent the general membership in its collective dealings with regional and international organizations; and to acquire, collate, process and disseminate relevant data and material of common interest to all members.</p> <p>MAAP has been an active GlobalMET member and has also served as host in one (1) of its conferences. MAAP President VADM Eduardo Ma R Santos, AFP (Ret) serves as GlobalMET Vice Chairman. MAAP has been involved with the GlobalMET Continuing Professional Development Program for the advancement of maritime education and training since the year 2014.</p>
5. International Association of Maritime Universities (IAMU)	<p>IAMU, founded by seven universities representing the five continents of the world in November 1999, is the global network of leading maritime universities providing Maritime Education and Training (MET) of seafarers for the global shipping industry. Since then, IAMU has expanded its membership to 59 universities/ academies/ faculties of the world's METIs, and The Nippon Foundation as its members, 60 in all. The members share the understanding that globalization has been progressing rapidly in the international shipping arena; Safety, Security, and Environmental Protection are crucial issues for the maritime sector; and passing on maritime skills and knowledge to the following generations needs to be achieved on a global scale.</p>	<p>MAAP has applied for membership in the IAMU on May 6, 2015. To grant its application, IAMU conducted a site visit at MAAP on January 18-19, 2016 thru its representative Dr. Nguyen Thanh Son from Vietnam Maritime University (VMU). Thence, MAAP becomes a member of IAMU.</p> <p>MAAP President serves as member of the IAMU Executive Board since 2017. MAAP has also partnered with various IAMU member institutions to conduct IAMU-funded research projects.</p> <p>(http://iamu-edu.org)</p>



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6. Asia Marine Educator's Association (AMEA)	AMEA is an association of marine educators working in Asia that aims to promote marine education and to prepare Asia citizens as ocean literate. This organization's objectives include 1. sharing and learning international marine education information, 2. create a network of Asia marine educators, 3. research national marine education curriculum standards and promote them, 4. promote Asian ocean literacy, including traditional ecological knowledge, and 5. encourage cooperation between governments, policy makers, stakeholders, scientists, educators and the public. (https://www.asia-marine-edu.org/home)	MAAP joined AMEA in September 2016. Currently, the MAAP President serves as one of the advisory board members. ERO Director also sits as one of the board members.
7. Asia Pacific Economic Cooperation for Seafarers Excellence Network (APEC SEN)		

2.2 Maritime Education and Training Institutions (METIs)

NAME	DESCRIPTION	INVOLVEMENT/PARTNERSHIP
1. Incheon National Maritime High School, Republic of Korea	The Incheon National Maritime High School (INM), founded in 1979, located at Incheon Metropolitan City, South Korea is a national maritime high school that offers marine engineering and marine transportation. INM has grown alongside the maritime industry for over 30 years. It has nice landscapes, 100% placement rate, homelike dormitories available for students and 100% scholarship rate. In 2012, the Korea Ministry of Education, Science and Technology has chosen INM as a Meister High School nurturing the creative young Meister to meet the needs of various fields of the maritime	MAAP has signed a memorandum of international relations and cooperation with INM in 2007 and 2013. In the promotion of international relationship and cooperation between two schools, the INM, in line with its development thrusts, had sponsored Filipino scholars recommended by MAAP to study at INM for two years as part of the SHS Modeling Program being promulgated by DepEd in preparation for the K-12 program in the country.



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	<p>industry.</p> <p>The SHS Modeling PROGRAM is a research and development (“R & D”) activity implemented by the volunteer school (INM). In this program, INM was given the flexibility to innovate and develop its curriculum based on the needs of students and demands of the local and global maritime industries; design instructional materials, and explore and experiment with varied teaching-learning strategies suited to students and the learning environment. MAAP, as the proponent, monitored, evaluated, and reported to DepEd, CHED, TESDA, and other concerned agencies the contribution of this program for the nationwide implementation of the SHS Program for School Year 2016-2017.</p>	<p>MAAP has sent six (6) cadets to study Senior Maritime High School in INM, pilot testing a proposed Senior Maritime High School Curriculum, which could be adopted in the Philippines.</p>
2. Korea Maritime and Ocean University (KMOU)	<p>The Korea Maritime and Ocean University (KMOU), in Busan is considered South Korea’s most prestigious national university for maritime study, transportation science and engineering. KMOU pursues the goal of strengthening the country through the ocean and has been producing experts in the maritime field, including the shipping industry, based on the noble educational philosophy of truth-finding, cultural creation, and character development, through which it has contributed to the development of the nation and society. [www.kmou.ac.kr]</p>	<p>MAAP and KMOU, recognizing the benefits to their respective institutions from the establishment of international links, enter into a Memorandum of Understanding. The aim of this MOU is to promote academic and educational exchange between two institutions. They agreed to encourage collaborative activities as follows:</p> <ol style="list-style-type: none"> 1. Exchange of faculty, researchers and administrative staff 2. Exchange of students 3. Academic cooperation on collaborative research, lectures and conferences in areas of common interests 4. Exchange of academic information and materials in the field of mutual interest 5. Any other collaborative



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		efforts that may deem beneficial to both institutions
3. Korea Institute of Maritime and Fisheries Technology (KIMFT), Korea	<p>The Korea Institute of Maritime and Fisheries Technology (KIMFT) is a government-operated maritime education and research institute based in Busan, Republic of Korea. KIMFT offers education and training of personnel engaged in maritime, fisheries and its relative sector; services promoting international exchange of technology related to maritime affairs and fisheries; services for the execution of maritime license examinations entrusted by the government; supporting services to the government on the performance of seafarers policy; research and development studies on shipping, port operation and fisheries, and; education and training of personnel engaged in offshore facilities.</p> <p>(www.seaman.or.kr)</p>	<p>On June 18, 2010, MAAP and KIMFT signed an agreement of cooperation to enhance their relations as educational institutions and to develop academic and cultural interchange in education, research, and other activities. They agreed to cooperate and work together towards the internationalization of education. The cooperation areas include programs offered at either institute, which are desirable and feasible for developing and strengthening cooperative relationships between the two institutions. However, any specific program is subject to mutual consent, availability of funds, and approval of each institute. Such programs may include but not limited to:</p> <ol style="list-style-type: none"> Exchange of faculty members and students Conduct of joint scientific and/or research projects for a field of interest Develop joint training and education programs Exchange of cultural programs Review of papers for publications in refereed journals based on the field of expertise Conduct of capability training, seminars, or workshops as needed.
4. Hochiminh City Maritime Vocational College (MVC), Vietnam	<p>The Hochiminh City Maritime Vocational College (MVC) is a recognized maritime education institution located at 232 Nguyen Van Huong, Dist 2, HCMC, Vietnam</p>	<p>MVC became MAAP's partner with an MOA signing at MAAP on September 26, 2013.</p> <p>MAAP and MVC have agreed for international cooperation and partnerships in terms of training, education, and cultural exchange programs and project-oriented</p>



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		technical cooperation such as the conduct of joint research and development projects that are of mutual interest and review of papers or scholarly works for publications in refereed journals based on the field of expertise.
5. Mokpo National Maritime University (MNMU)	MMU, a recognized maritime university in South Korea, seeks to promote truth, service with sincerity, and the scientific exploitation of oceans. Based on a strong educational ideology, the university proposes to conduct research and instruction in the maritime and ocean field to develop profound academic theories and methods for their application. It also graduates well-rounded students with creative abilities who will contribute to the nation's development and human welfare. (www.mmu.ac.kr)	MAAP and MNMU have signed a memorandum of agreement on December 23, 2015. This MOA was renewed on May 16, 2018, with the new leadership of MNMU. These partner institutions agree to: <ol style="list-style-type: none"> 1. Invite authorized officials from the other institution to visit for the purpose of becoming acquainted with the host institution's programs and operation and expanding the areas of cooperation; 2. Identify opportunities for faculty and staff exchanges; 3. Establish programs that will enable interested and qualified students to pursue programs of study at each other's institution; 4. Make faculty, staff, and students aware of the academic programs, research institutes, and other educational resources at the other institution; 5. Encourage its respective faculty and staff to share their expertise through review of research papers or studies and/or thru joint projects or activities; and 6. Identify other areas of possible interest and collaboration.
6. Akademi Maritim Nusantara (AMN), Indonesia	AMN or Nusantara Maritime Academy is a maritime education and development center that aims to care for the poor and contribute superior expertise in the national and international maritime industry by 2025. AMN shares information in its website – www.amn.ac.id MAAP and AMN signed a memorandum of agreement on	MAAP and AMN sealed a MOU to explore joint projects/programs on: <ol style="list-style-type: none"> 1. Training, Education, and Cultural Exchange Program <ol style="list-style-type: none"> 1.1 Student exchange program - Establish programs that will enable interested and qualified students to pursue relevant/ applicable programs of study at each other's institution 1.2 lecturer Exchange Programs - Identify opportunities for faculty and staff



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	September 19, 2019.	<p>exchanges</p> <p>1.3 Masters Degree Program - Opportunity to enroll and take the Master Degree program at MAAP for the lecturer of AMN across study program and vice versa</p> <p>2. R & D Programs</p> <p>2.1 Conduct of joint research and development projects that are of mutual interest</p> <p>2.2 Review of papers or scholarly works for publications in refereed journals based on field of expertise</p> <p>2.3 Publication of research of AMN lecturer on MAAP'S Publication and vice versa</p> <p>3. Other areas of possible interest and collaboration.</p>
7. Constanta Maritime University (CMU), Romania	<p>CMU is a maritime higher education institution in Romania that aims to train future professionals for transport-related activities and develop research activities in related scientific domains, promote education and research following the requirements of a knowledge-based society, and contribute to the local, regional, and national development of Romania.</p> <p>https://cmu-edu.eu/en/home/our-goals/</p>	<p>CMU, an IAMU member institution, has been MAAP's partner in various endeavors such as joint collaborative research (GECAMET project), publication, joint webinars/conferences, and other linking activities.</p>
8. World Maritime University (WMU), Sweden	<p>The World Maritime University (WMU), is the International Maritime Organization's center of excellence for postgraduate maritime education. Its mission is to be world center of excellence in postgraduate maritime and oceans education, professional training and research, while building global capacity and promoting sustainable development. It inspires leadership and innovation for a sustainable maritime and oceans future.</p> <p>www.wmu.se</p>	<p>MAAP has signed a memorandum of agreement with WMU regarding a joint Research project (Sustainable Development in Maritime Education and Training (SDiMET) conducted in 2019.</p> <p>On February 13, 2020, MAAP and WMU signed an MOU in recognition of their mutual interests in maritime education, training and research and considering the benefits to their respective institutions from establishing international linkages, cooperation and partnerships. Areas of cooperation include</p> <p>1. Development of Joint Scientific and Technological</p>



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		<p>Research Projects,</p> <ol style="list-style-type: none"> 2. Faculty Exchange, 3. Distance learning, 4. Field Training, 5. Academic Exchange and Academic Information Exchange, 6. MAAP Faculty and Staff Participation in WMU's Degree Programs and 7. Professional Development Courses. <p>Currently, three (3) MAAP faculty are enrolled in WMU– 2 in Master's and 1 in Doctorate program.</p>
9. Navozyme, Ltd., Singapore	<p>Navozyme provides technical expertise in general certification management and port clearance areas as well as a functioning prototype to be iterated upon and piloted together with the Industry. Its role in the pilot is a technical enabler and future partner for integration and scaling when prototype has been validated and deemed feasible.</p> <p>https://navozyme.com/</p>	<p>Navozyme shall undertake the following activities: Develop the platform which will focus on piloting a verifiable prototype certificate system that will allow for a digital repository for verified crew certificates from MAAP and authorities/end users; Deliver a seamless mechanism for issuance as well as monitoring of certificates; Share its technical expertise related with Blockchain and such technologies; Support MAAP'S existing system and bring notable enhancements; Provide a blockchain solution will enable tamper-proof certificates the management of these certificates amongst several stakeholders, as well as the many data transactions that happen between the different entities and ensure authenticity of the documents from several different sources; Promote digital trust; Comply with MAAP'S internal policies as well as adhere to pertinent regulatory requirements as well as GDPR regulations; Train stakeholders and concerned departments for enforcing digital trust; Maintain records; and Evaluate efficiencies and introduce Iterations as ongoing basis.</p>



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NAME	DESCRIPTION	INVOLVEMENT/PARTNERSHIP
10. University of Split, Croatia	The University of Split is a leading scientific and teaching public institution in the region. It comprises 11 Faculties, one Academy of Arts, and four University Departments, and approximately 20,000 students are enrolled in its undergraduate, graduate and postgraduate programs. The university's research focuses on scientific areas, including maritime law, nautical science, naval architecture, and other disciplines. The University has connections with leading European universities and institutions worldwide through European projects. It actively participates in the Erasmus program, facilitating student, academic, and administrative staff exchanges. [www.unist.hr]	MAAP has established linkage with the University of Split through its membership in the International Association of Maritime Universities (IAMU) and the Erasmus program- student, academic and administrative staff exchange program, of which they are partners.
11. Batumi Navigation Teaching University (BNTU), Batumi, Georgia	Batumi Navigation Training University (BNTU), a maritime higher education institution, was founded in 1999 in Batumi, Georgia. Like MAAP, BNTU is ISO-certified and recognized by the European Maritime Safety Agency (EMSA). BNTU is an authorized and accredited sectoral education center with a special place in the Georgian educational environment, with modern equipment and its own training vessel. BNTU cooperates with 11 crewing and eight logistics companies. The University has contractual research and educational partners in 12 countries worldwide. BNTU has two faculties—the Maritime Engineering Faculty and the Faculty of Logistics—which implement three vocational, three bachelor's and one master's degree programmes. [https://bntu.edu.ge/en/home]	MOA was signed between MAAP and BNTU on November 9, 2023. The MOU aims to develop academic and educational cooperation based on equality and reciprocity and promote sustainable partnerships and mutual understanding between MAAP and BNTU. Both institutions undertake to promote and develop academic cooperation through, but not restricted to, academic exchanges of students and faculty, scientific research, exchange of academic materials, publications, and other scientific information, professional internships, and technical cooperation. Specific arrangements and plans for activities are to be negotiated and agreed in writing. A detailed description of the scope of activities shall be defined in separate Activity Agreements for implementation.
12. Sekolah Tinggi Ilmu	STIP, Maritime Institute, is one of the universities under Indonesian Ministry of	MAAP and STIP, through their AMFUF membership, signed a



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Pelayaran (STIP), Jakarta, Indonesia	<p>Transports, fostered by The Agency of Human Resource Development of Ministry of Transports. STIP includes three major departments – nautical, engine, and port and shipping management. This institution envisions itself as an international shipping education institution that produces professional shipping human resources.</p> <p>[www.stipjakarta.ac.id]</p>	<p>memorandum of understanding on November 9, 2024, during the 21st AMFUF held at MAAP, Philippines. Their cooperation involves:</p> <ol style="list-style-type: none"> 1. Exchange of lecturer and students, 2. Cooperation concerning development, educational and cadetship projects, 3. Collaboration in the field of literature, research and joint publications, 4. Exchange of scientific and teaching information, documentation and materials where appropriate. <p>MAAP and STIP will negotiate the details of implementing any particular exchange or future cooperation resulting from this MOA.</p>

2.3 Non-maritime Organizations

NAME	DESCRIPTION	INVOLVEMENT/PARTNERSHIP
1. International Association of Multi-disciplinary Research (IAMURE)	<p>IAMURE envisions itself to be the world's leading professional, scientific and multidisciplinary research organization. This organization commits to: establish and maintain a Quality Management System that insures consistent quality of services that meet customers' satisfaction; capacitate member researchers towards achieving refereed, online, indexed, cited and awarded research publications; establish and maintain an indexing, archiving and cross referencing system of IAMURE journals and those of the member institutions; design and develop training modules for researchers; establish an effective evaluation system for journal publications of the member institutions; sponsor international research conferences for global dissemination of new knowledge; foster international</p>	<p>MAAP has been an active IAMURE member through the participation of the ERO Director of its various programs, projects and activities.</p> <p>MAAP, through the ERO Director, was awarded by IAMURE with Asian Research and Leadership Awards.</p>



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NAME	DESCRIPTION	INVOLVEMENT/PARTNERSHIP
	collaboration for research and publication between and among individual and institutional members and other parties; and recognize achievements of individuals and institutions for their research and publications. (www.iamure.com)	
2. Asian Educational Research Association (AERA)	AERA is a non-governmental and non-profit international association promoted by BCTA Inc AERA was established to promote the cause of educational excellence in Asia via the conduct, promotion and use of relevant educational research. (www.aerassociation.com)	The partnership involves submission of MAAP papers for presentation and publication on website. The presentation can be done online via Skype with the possibility of being awarded best presentation and/or best paper.
3. Australian Asian Research and Educational Foundation (AAREF)	The Australia Asia Research and Education Foundation (AAREF) was established in response to the call for collaborative and innovative research-related activities and developments in the context of a changing and challenging world. Its formation was a manifestation of the unique bond between Australia and Asia. Various social and cultural activities have been conducted and promoted to enhance the sharing of experiences and resources among people and communities in this fascinatingly growing region. With the continuing socio-educational transformations under the impact of the transnational dynamics in this part of the world, there are always new demands for innovative ideas and developments in response to the rapidly growing strengths of the region. This is the foundation for the establishment of the AAREF, which is firmly committed to quality and innovation in research and education to effect positive changes in the area. That is the spirit which guides our direction and activities. (www.aaref.com.au/en)	The partnership involves review of papers and contribution of papers for possible publication in refereed journal. AAREF provides grant to research and also trainings. The ERO Director, Dr. Baylon, is an Honorary Professor of AAREF (www.aaref.com.au/en/about-aaref/honorary-professors)
4. Tennessee Renewable Energy and	Tennessee Renewable Energy and Economic Development Council (TREEDC) is a statewide network of 92	MAAP has signed a memorandum of understanding with TREEDC, with office located at Ducktown,



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Economic Development Council (TREEDC)	<p>city and county mayors and businesses working together to create a path to fast-track renewables in Tennessee. It promotes and connects renewable energy with economic development and energy efficiency for all Tennessee communities. (www.treed.us)</p> <p>TREEDC's partners are government, academic (which includes MAAP), commercial/utility, association, and international sectors.</p> <p>The TREEDC network actively provides technical assistance, sharing of ideas, resources, and information to further accelerate the implementation of renewable energy and economic development programs of each member institution. MAAP has assisted TREEDC in promoting this network to its partner institutions and organizations for the joint implementation of the TREEDC International Exchange Program. This program, beneficial to each member institutions, aims to jointly accomplish the following: <i>increase in the implementation of renewable energy projects in the Philippines and in Tennessee; conduct of a TREEDC forum highlighting the commitment of Philippine colleges/universities to perform research and promote renewable energy awareness and development; and gain new family members in renewable energy and economic development.</i></p> <p>(www.treedc.org)</p>	<p>Tennessee, USA on February 27, 2015. This MOU was renewed on May 16, 2018 at MAAP. TREEDC's obligations include:</p> <ul style="list-style-type: none"> • conduct at least one (1) field visit by TREEDC President and Director and/or designated person(s) at MAAP within the duration of the 2-year membership/agreement period with MAAP arranging for its itinerary inclusive of local transportation and accommodations; • assist MAAP in the preparation of USAID-funded renewable energy projects in MAAP campus in the Province of Bataan; • provide assistance in organizing a community renewable energy forum/project to be held in MAAP within the duration of the 2 year membership/agreement period; • share information relating to newsletters, reports and proceedings generated from the conduct of forums, and all multimedia materials provided during the local TREEDC fora; • provide access to TREEDC renewable energy businesses, governmental members, associations and colleges; • give update to MAAP as regards to TREEDC projects and sister college/university partner activities; • provide consultation and field visits with Renewable Energy Association of Philippines (REAP) and other renewable energy stakeholders in Philippines to assist in starting a TREEDC like organization in the Philippines; • assist MAAP in the business matching process by facilitating



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		<p>contacts and negotiations and other possible funded projects on renewable energy;</p> <ul style="list-style-type: none"> • support the establishment of formal dialogues between MAAP and the private sector (global and local) regarding the development of renewable energy technologies and resources; • include MAAP logo and brief information at its website.
5. Partnerships in Environmental Management for the Seas of East Asia (PEMSEA)	<p>Partnerships in Environmental Management for the Seas of East Asia (PEMSEA) is an intergovernmental organization operating in East Asia to foster and sustain healthy and resilient oceans, coasts, communities and economies across the region. PEMSEA is involved with the Regional Marine Strategy (SDS-SEA), Integrated Coastal Management, Food Security and Livelihood, Habitat Protection, natural and Manmade Hazard Prevention, Pollution and Waste Management, Water Use and Supply Management, Blue Economy and Youth. (www.pemsea.org)</p>	<p>PEMSEA is MAAP's partner with respect to environmental programs especially with respect to coastal resource management in cooperation with the local government of Bataan and the Bataan Coastal Care Foundation, Inc. (BCCFI).</p>
6. Royal Institutions (RI)	<p>Royal Institution (RI) is the umbrella organization of more than 280 constituent Royal Institutes which are all duly registered with the Accounting and Corporate Regulatory Authority of Singapore (ACRA). RI was incorporated in the Philippines in 2003 and registered with the Security and Exchange Commission as company, pursuant to its Articles of Incorporation and By-Laws.</p> <p>RI recognizes the contribution, experience, academic and professional achievements, qualifications, talents and skills of all those who deserve recognition and who want to be distinguished and to continuously provide opportunities to enhance skills, competitive advantages, academic, professional and entrepreneurial status and profiles of RI members. (www.ri2020.com)</p>	<p>MAAP joined the Royal Institutions (RI) in November 2016</p>



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NAME	DESCRIPTION	INVOLVEMENT/PARTNERSHIP
7. Asia Pacific Consortium of Researchers and Educators (APCORE)	The APCoRE, Inc is a membership-based organization of individuals, institutions and organizations that are committed and focused on the development of research, knowledge, and academic values in the Asia Pacific Region. It provides a venue for academic and research professionals in the Asia Pacific Region and around the world to gather, share experiences and enrich their knowledge on research and education. https://www.apcore-inc.org/	MAAP, through the efforts of ERO joined the APCORE in September 2018.
8. Asian Bioethics Association (ABA)	ABA is an organization whose membership is open to all who share the goals of developing cross-cultural and international bioethics in their region of the world. https://www.eubios.info/ABA.htm	MAAP joined the Asian Bioethics Association (ABA) in November 2018.
9. UN Academic Impact (UNAI)	The United Nations Academic Impact (UNAI) is a UN initiative that enables higher education institutions to support and contribute to realizing the Organization's purposes and principles, including promoting and protecting human rights, access to education, sustainability and conflict resolution. Since 2010, UNAI has created a vibrant network of over 1,600 higher education institutions, connecting students, academics, scientists, and researchers worldwide. The network represents a global diversity of regions and a thematic wealth of disciplines. UNAI, part of the Higher Education Sustainability Initiative (HESI), supports ten basic principles and the SDGs. UNAI assists stakeholders by disseminating UN initiatives/activities, sharing ideas on how these activities can be applied at their levels, and providing a platform where college students, academicians and researchers can engage to advance the SDGs and other UN mandates.	MAAP has been an UNAI member institution since 2019.



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	<p>UNAI member institutions can submit stories about teaching methodologies, academic research, or campus initiatives to be promoted on the UNAI website. Member institutions can also engage through SDGs workshops, training sessions and tailor-made publications, which act as capacity-building tools. UNAI also advertises fellowship and scholarship opportunities, academic events and calls for input, papers or submissions for members.</p> <p>[https://www.un.org/en/academic-impact/page/about-unai]</p>	
10. SEAMEO Schools' Network	<p>The SEAMEO Schools' Network was established to celebrate the 50th Anniversary of SEAMEO in 2015. The SEAMEO Schools' Network provides great opportunities and helps schools improve the capacity of administrators, teachers and students through various face-to-face and online SEAMEO capacity development and training programmes. The SEAMEO school network also aims to develop school partnerships across the region through teacher and student activities. All kindergarten, primary, secondary, senior vocational, special needs education schools and TVET colleges of 11 Southeast Asian countries may apply for membership, free of charge.</p> <p>https://www.seameo.org/</p>	<p>SEAMEO is a regional intergovernmental organization established in 1965 by the governments of Southeast Asian countries to promote regional cooperation in education, science and culture.</p> <p>MAAP has been part of the SEAMEO Schools' Network since March 2022</p>

2.4 Non-maritime Educational Institutions/Agencies

NAME	DESCRIPTION	INVOLVEMENT/PARTNERSHIP/REMARKS
1. Baekryeong High School, South Korea	<p>Baekryeong High School, located at 259 Baekryeong Ongjin-gun, Incheon Metro City, South Korea, is a recognized high school in the locality for its quality education for the youth.</p>	<p>MAAP has signed a memorandum of agreement (MOA) on August 9, 2012, with Baekryeong High School to promote mutual relationship and cooperation. In this MOA, Baekryeong High School recommends paying students and staff to MAAP for short training courses to be conducted either at MAAP or in its</p>



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		recommended schools in Bataan; invite a MAAP expert or its recommended staff from other institutions who could share its expertise for BHS .capability building activities and cultural relations for at least one week in Korea if required by BHS; take charge of all expenses inclusive of air and local transport, food and accommodations in Korea for the requested and invited staff for cultural and capacity building activities in Korea, and include MAAP logo and information at the BHS website as one of its partner organizations. MAAP, on the other hand, assists BHS in planning programs/activities designed to strengthen its capabilities upon request; recommend quality schools in Bataan for the paying BHS students/faculty for academic programs but not limited to English training programs with similar rates or tuition fees provided to local students in the Philippines upon request by BHS; send MAAP members or recommend staff from other interested institutions from the Province of Bataan dubbed as “Excellent University or School Town,” who could share its expertise for BHS capacity building curricular programs upon request by BHS who will host and sponsor the trip, board and lodging by the speaker/trainer, and; include BHS logo and information at the MAAP website as one of its partner organizations on extension services programs.
2. American University of Sovereign Nations	AUSN is a member of the United Nations Academic Impact (UNAI). The AUSN represents a monumental historical development: this project represents the development of the First-ever US Medical School and First-ever Master of Public Health (MPH) program to be located on Native American Sovereign Land. AUSN is a	MAAP and AUSN signed an Academic Scholarly Exchange and Collaborative Articulation Agreement on April 8, 2014 to mutually promote cooperation and scholarly advancements in the fields of education, academic research, global studies, management, peace and security, and their agreement as to: <ul style="list-style-type: none"> • Encourage exchanges and visits amongst the faculty and staff; • Exchange information and educational



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	brand-new graduate school provided with a license to teach on 21 April 2014. This institution has exponentially grown – having Alumni and a hundred students enrolled from over thirty countries of the world. (www.ausn.org)	<p>materials in those fields, which are of interest to the respective parties, AUSN and MAAP;</p> <ul style="list-style-type: none"> Organize joint educational activities including research activities and joint academic publications in areas of interests to the respective parties; and, Promote joint development of educational programs such as but not limited to joint conferences, seminars, and distance-education programs of mutual interest to AUSN and MAAP.
3. Tennessee Technological University (TTU)	Tennessee Technological University (TTU) is the only state technological university in Tennessee, USA. It provides leadership and outstanding programs in engineering, the sciences, and related areas that benefit the people of Tennessee and the nation. The University also provides strong programs in the arts and sciences, business, education, agriculture, human ecology, nursing, music, art, and interdisciplinary studies. TTU serves students from different states and nations, but it has a special commitment to enriching the lives of people and communities in the Upper Cumberland region of Tennessee. It is committed to the life-long success of students in its programs through high-quality instruction and learning experiences. (www.tntech.edu)	MAAP and TTU signed a memorandum of understanding on December 5, 2014. This MOU was established as a formal affiliation to enhance the relationship between these two institutions by developing collaborative education and training programs and other related cooperative activities, including joint research, technological development, and education collaboration with an emphasis on the socio-economic growth of the community and society at large. In particular, the partnership includes knowledge partnership programs, exchange of personnel, joint research projects in topics of mutual interests and commercialization of the research products, train the trainer programs, consultation in infrastructure development and quality assurance as well as joint research endeavors along with long-range planning and institutional development; and other activities of mutual benefit for MAAP and TTU.
4. STIE Perbanas Surabaya Indonesia	STIE Perbanas Surabaya Indonesia envisions itself as the leading university with a competitive advantage in business and banking with the international standard. It aims to operate education and teaching-learning process that creates competitive advantage in	<p>STIE Perbanas Surabaya Indonesia is MAAP's partner in terms of review of research papers, possible joint research projects, trainings and seminars on expertise of personnel.</p> <p>MAAP has sent Dr. Baylon as invited resource speaker by the English Club of the STIE Perbanas Surabaya who</p>



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	business and banking with international standard; conduct good quality research and community services that contribute to developing science and knowledge and practice in business and banking as well as improving the people's welfare; network the sustainable cooperation with various related institutions both overseas and domestic scale in the effort of accomplishing the university three-activity –dedication: teaching, research, and community services, and; engineer the management that creates an academic atmosphere with its orientation towards the sound, dynamic, and friendly university management. (www.perbanas.ac.id)	sponsored here air fare, accommodation and meals for the International Youth Workshop on Entrepreneurship, Marketing and Human Resource Development in March 2015.
5. Osaka University Nakanoshima Center	The Osaka University Nakanoshima Center was opened in Nakanoshima, Osaka city in April 2014 with the purpose of becoming the frontier of sending out and exchanging intellectual information that contributes to the development of the regional community and the culture of the world. The center provides advanced seminars for business people, and lectures for the full-time and full-time equivalent Graduate School. It has also become a venue for international cultural academic lectures, seminars and symposia. Furthermore, the consultant room functions as a liaison of intellectual production: business-to-academia link between our school and the society. It has also grown as a main venue for public lectures.	Osaka University Nakanoshima Center is MAAP's partner in the NATECH 2016 for the joint INTERA-NATECH: Inter-Asian Initiative on joint Natural and Technological Risk Reduction at Industrial Estates. (www.med.osaka-u.ac.jp/eng/)



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2.5 Other Partners for External Review of Papers

NAME	JOURNAL	INVOLVEMENT/PARTNERSHIP/ REMARKS
1. Constanta Maritime University, Constanta, Romania	Journal of Marine Technology and Environment (JMTE) ISSN 1844-6116	MAAP President VADM Santos and ERO Director Dr. Baylon are members of the Editorial Board and contributed papers for JMTE Volume 1 Year 2015 Edition.
2. UCTEA- The Chamber of Marine Engineers, Turkey	Journal of ETA Maritime Science (JEMS) ISSN:2147-2955/e-ISSN:2148-938	ERO Director, Dr. Baylon, is a member of the editorial board from 2014 to date.
3. Gdynia Maritime University	TRANSNAV International Journal on Marine Navigation and Safety of Sea Transportation ISSN 2083-6473/e-ISSN 2083-6481	ERO Director, Dr. Baylon, is a member of the editorial board from 2007 to date.
4. Academy of Innovation of Management and Knowledge Innovation and Entrepreneurship (KIE) (www.acadmi.org)	International Journal of Knowledge, Innovation and Enterprise. KIE is an affiliate of Society of World Education Fellowship International.	MAAP contributed paper and won Best Paper (www.ijkie.org) Dr. Baylon is member of the KIE International Advisory and Review Board (www.kiecon.org)
5. BIT Conference – organizer of World Ocean Congress (WCO) and World Congress of Geophysics (WCG)	FIN- 2012 WCO 2015 WCG 2014	Dr. Baylon is member of the advisory board. www.bitcongress.com/wco2015 www.bitcongress.com/wco2012 www.bitcongress.com/wcg2014

Note: MAAP faculty/staff/student may submit papers for possible publication in the listed journals.

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